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**EMA Commission Agenda for Thursday December 7<sup>th</sup> 2023 at 5:30 PM**

***Date of this Notice: December 4, 2023 at 6:00 PM***

The Johnson County Emergency Management Commission will meet at the above listed date and time in the Policy Board Room at the Joint Emergency Communications Center & Emergency Management Agency Offices, located at 4529 Melrose Avenue, Iowa City, IA

**This meeting has a virtual participation option for those wishing to participate via conference call.**

**To participate using the dial in option - call: 1-319-519-1237 and enter conference call code: 642332**

This meeting is subject to Iowa open meeting laws and rules, unless moved into closed, or executive session. All agendas are posted at least 24 hrs. in advance of all meetings on the following website: [www.JECC-EMA.org](http://www.JECC-EMA.org), as well as at the Public Entrance to the JECC-EMA Building at 4529 Melrose Avenue in Iowa City, Iowa.

**Any of the items on this agenda may or may not include formal action being taken at the time of the meeting.**

**Meeting Agenda for December 7, 2023 at 5:30 PM**

1. Open the meeting and determine a quorum of at least 7 Commissioners or alternates:
2. Roll call of Commission members:
3. Action on consensus items:
  - A. Motion to amend or accept the present agenda
  - B. Motion to amend or accept the meeting minutes from the last meeting
  - C. Monthly financial packet
4. Comments or topics from the Public:
5. Topics from the Commission:
6. Director Report: Attached.
7. Deputy Director Report: Attached.
8. Old Business: Meeting with City of Tiffin Council on 12/5/23 at 6:00 PM to explore a long-term property agreement for storage building. Received comments back from an assistant county attorney on the template draft lease from builder with a facility being constructed this winter near Menards should we go with a lease facility. Had a discussion with Jim Hennes on a build to suit for the Commission as well. Fall boat maintenance and updates, EOC upgrade AV project completion, grant updates, equipment updates. Letter of notice on hazmat rate change to .75 cents per capita that was sent out. Revised dive team 28E signature status.
9. New Business: Action to allow Chairperson and member entities to sign the revised 28E update for dive team.
10. Other Business: Discussion on budget timelines: JECSA budget action will be formal adoption on this Friday 12/8/23 at 0830. Budget planning-Draft to Commission on or before the 1/25/24 meeting. Formal action on the proposed FY25 budget and public hearing on 2/22/24 prior to the 2/28/24 State deadline.
11. Next Meeting Date: **January 25<sup>th</sup> 2024 at 5:30** or an alternate of January 18<sup>th</sup> 2024 at 5:30 PM to be decided
12. Motion to Adjourn by: \_\_\_\_\_ 2<sup>nd</sup> by: \_\_\_\_\_ Meeting adjourned at: \_\_\_\_\_