



4529 Melrose Avenue

Iowa City, IA. 52246

PH: (319) 356-6700

Fax: 319-338-0028

E-mail: dave.wilson@jecc-ema.org

January 23, 2019 at 7:00 PM - Johnson County EMA Commission Meeting Minutes

1. Open meeting and determine quorum of at least **7 Elected Commissioner Members**
Present in the room were, Chairperson Tim Kemp – Mayor of Hills, Vice Chair Person, Louise From - Mayor University Heights, Rod Sullivan – Johnson County Supervisor, Terry Donahue – Mayor of North Liberty, Steve Berner – Mayor of Tiffin, Sheriff Lonny Pulkrabek, EMA Director Dave Wilson, Deputy EMA Director Travis Beckman, HAZMAT – Greg Tinnes, Orey Switzer– Deputy Fire Chief - Alternate from Coralville, EMA Director Dave Wilson, Deputy EMA Director Travis Beckman. Members present via Conference Call - John Thomas – District C Council Member from Iowa City, Christopher Taylor – Mayor of Swisher, Jonathan Green – Mayor of Lone Tree, Megan Foster – Councilperson Coralville, Steve Stange – Mayor of Solon
2. Roll call by sign in sheet and introductions of any new Commission members: as listed above.
 - Meeting called to order by Chairperson Tim Kemp at 0700.
3. Action on consensus items A, B & C below: All three items were accepted with a motion by Sheriff Lonny Pulkrabek, Second by Terry Donahue and all Ayes.
 - A. Motion to accept the present agenda
 - B. Motion to accept the meeting minutes from the last meeting
 - C. Monthly financial report
4. Comments or topics from the public:
 - No members of the public were in attendance and Dave advised he has not received any written or other comments from the public on the proposed FY20 budget.
5. Open Public Hearing on the FY20 Budget – Motion by Louise From, Second by Terry Donahue to open the public hearing at 7:01. No public present. Comment from Commission member Sheriff Pulkrabek that he would be voting nay on the budget as he did not feel there was a need to include funds for a drone in the FY20 budget. Dave advised the budget should be lowered by \$5,112.00 for healthcare estimates that are updated and by removing the storage building of \$150,000.00 as the board of supervisors wants to do that all in FY21 instead. The amount to approved would instead be \$4,081,441.00 down from what was published at \$4,236,553.00
6. Close Public Hearing on the FY20 Budget – Motion to close the public hearing at 7:10 pm by Steve Stange, Seconded by Rod Sullivan, All Ayes.
7. Open the regular meeting and action on the budget at 7:10 pm, Motion to approve the FY20 EMA Commission budget in the amount of \$4,081,441.00 with the Motion by Mayors L. From and a Second by T. Donahue, 1 Nay from Sheriff Pulkrabek who had commented he was voting against the budget as he felt that there was not a need to include up to \$13,500 for the purchase of a drone for the agency since Dave has always been good at getting resources needed when the time came for something for use during



4529 Melrose Avenue

Iowa City, IA. 52246

PH: (319) 356-6700

Fax: 319-338-0028

E-mail: dave.wilson@jecc-ema.org

emergencies and that he felt it could go down another \$13,500 if that was removed. All other Commission members voted Aye on the budget and it was adopted and the motion carried to approve the FY20 budget in the amount of \$4,081,441.00 down from what was published in the Press Citizen on 1/10/19 as \$4,236,553.00

8. Topics from Commission:
 - None
9. Haz Mat Team report
 - Discussed Diesel Spills and latest call last Thursday 1/17/19
10. Local Emergency Planning Committee (LEPC) report
 - Next Meeting Date Shared

Deputy Director Report:

- Assisted the Director in moving of light trailers recent Special Elections.
- EMPG Plan Updates – Helped host a series of webinars along with Two Rivers EM with ESF Leads for a group of plans that we are using EMPG dollars for the reformatting and revisions on.
- Represented the Dive Team/EMA at the Dive Ventures North Liberty ground breaking in our public/private partnership they have with the Dive Team.
- Law Enforcement has been using the EOC for MATS training all month long.
- The Johnson County Citizens Police Academy will also be held in the EOC and kicks off on 1/28/19.
- Hosted the Verizon Public Safety and Intrepid Networks Demo here on two separate dates. We equipped HAZMAT (and Bomb Team) with new devices and prioritization. Additional demo to be held on 2/12/19. Dave has worked to secure free trail of Intrepid Networks on our devices.
- ICAP – Applied for the \$1,000 ICAP Safety Grant and obtained those funds for more “Stop the Bleed” Kits.
- Provided slides on my program areas for the annual Board of Supervisors presentation.
- Complete our ALC (Annual Letter of Certification) for Duane Arnold.
- Had a backpack theft from our CERT Display that was in the Admin Building. Worked with Dave, Bill Horning, JCSO, ICPD and JCAS (as they actually recovered it during a call) on theft. Backpack and all contents were recovered and returned.
- EMA Intern – working on Salamander Project with our local municipalities.
- PLAN UPDATES
 - HMGP Update – Draft was provided for review. Stakeholder comments have been provided to Two Rivers EM and edits are being made.
- Exercise – Reminder that LEPC Full Scale Active Shooter Exercise will be held in August at the U of I rec center.
- Healthcare Coalition – Updated our Regional HVA as a 9 county coalition.
- REP Program
 - No meeting since our last commission meeting.
- Hazmat
 - Next LEPC Meeting is set for 4/17/19
 - HAZMAT Tem Executive Board Meeting on 12/17/19. Current Status of equipment, equipment needs and various other items were discussed.
 - 1 Call for Service 1/17/19.
- ARES
 - Coordinated “Santa at Stead” - Event was held on Christmas Eve.
 - Conducted our team meeting on 1/15/19.



4529 Melrose Avenue
Iowa City, IA. 52246
PH: (319) 356-6700
Fax: 319-338-0028

E-mail: dave.wilson@jecc-ema.org

- CERT
 - Make up sessions were completed this month for those who missed during the fall. Next step is to determine if team wants to focus on a specialty. (Animal response, search and rescue, etc.) They also have a Facebook page now.
- HMEP Grant
 - FFY19 Working with state and local exercise planning team on shifting dollars from planning to equipment.
 - FFY20 Submitted application for HAZMAT Tech 1/Tech 2, Turnout gear for flammable liquids calls.
- Committees –
 - St. Mary's Oxford Safety Team – working on new Emergency Operations Plan – Have provided updates and templates for these plans and also help conduct a Risk Assessment at their community hall and church.
 - Iowa City Regina Safety Team – Met on 12/17/19. Making progress on completing State Required Plan. The next meeting is 1/28/19
 - Johnson County Traffic Incident Management (TIM) – Next meeting is 2/28/19
- Training –
 - Completed
 - G-557 Rapids Needs Assessment Course 1/10/19
 - Upcoming
 - GIS Training 1-29-19
 - Grant Writers Class 2/19/20 – 2/20/20
 - ASIM Basic 2/23/29 (EMA Hosted Courses 2/23-2/24)
 - Trained
 - CERT Make Up Sessions on 1/16/19 and 1/17/19.

January 2019: Director Report:

- ✓ Worked with local Fire Departments, JECC & JCSO to provide escort of the body of the Clinton Fire Fighter through Johnson County as part of his memorial.
- ✓ In December met with Mid-American Energy, Iowa City Public Works streets division, Iowa City Animal Services and the DOT Motor Vehicle Enforcement as well as ASPCA on some plan updates for ESF-10, 11, 12, 13, 1 & 3 as well as the Countywide Mitigation Plan update.
- ✓ Meet with NWS and Iowa, Louisa, and Washington Counties on updating flood stages in these counties based on actual impacts from the most recent floods this fall and completed mitigation projects look for them to change soon.
- ✓ Began working with USACE on upcoming changes to the flood regulation plan for the Lake. Working with Chris to setup a date and time in February 2019 for the first meeting with key stake holders on the meeting to update the regulation plan.
- ✓ Worked with the County on capital improvement storage garage timeline for FY21 not FY20.
- ✓ Worked with Coralville and the Fire Department on possible site for the storage garage if the County Roads site falls through.
- ✓ Meet with three different contractors on design and construction estimates on a storage building (prices are anywhere from \$223K to \$440K).
- ✓ Had meetings on Run Crandic and other upcoming spring special events.
- ✓ We have 6 instructors and about 20 participants lined up so far for the active shooter response course on the weekend of February 23rd here in the EOC.
- ✓ We continue to meet with the Regina School District and the Iowa City School District on updates to their emergency response plans.

Johnson County Homeland Security & Emergency Management Agency
Dave C. Wilson, IA-CEM
Coordinator/Director



4529 Melrose Avenue
Iowa City, IA. 52246
PH: (319) 356-6700
Fax: 319-338-0028

E-mail: dave.wilson@jecc-ema.org

- ✓ I have submitted two competitive grants from a couple of different pipeline companies for possible replacement of the River Boom and the UAV projects.
 - ✓ The 5 ton truck assigned to Conservation was in the paint both as of Friday the 18th.
 - ✓ We are supporting some winter events in North Liberty over weekends with tents, heat, the decon trailer and generators.
 - ✓ The Dive Team had to postpone the date of the surface ice rescue class as there is not suitable ice yet on the sites for training so a new date is TBD.
 - ✓ We are sending a diver from JCSO to get Ice Dive Certified next week in IL.
 - ✓ We are sending two members for their Ice Dive Instructor credentials in order to begin doing that training in house.
 - ✓ Mitigation plan updates continue and are to be done by 2-28-19.
 - ✓ Continue working with Ryder trucks to identify an agreeable replacement to the box truck we are partnering with the Auditors office on that will also support any needs of the Medical Examiner during a mass fatality incident. We are using 50% EMPG funds to replace it but it must have refrigeration & a lift. The size & price have been challenges.
 - ✓ I attended various other meetings including the final JECSA budget meeting and board of supervisor's presentation on the budgets from EMA and JECSA on Tuesday morning.
 - ✓ Responded to a late night hazmat call out last week for some homemade NAPALM in a car outside a gas station.
 - ✓ The agency cash on hand is \$243,659.60 as of 1/22/19 and the reports are as handed out tonight.
 - ✓ The FY20 EMA Commission budget was completed which you all took action on tonight.
 - ✓ Participated as an Evaluator / Facilitator for an exercise with the College of Public Health.
 - ✓ Travis and I are attending the USACE meeting in Burlington the first part of February for two days.
 - ✓ We have ongoing meetings with the local healthcare coalition.
 - ✓ I am attending a series of public works emergency response trainings over the next few months in Mt. Pleasant and the first one starts next week. If the series is good we will bring it here to Johnson County in the future.
11. Old Business: Covered in the above two reports.
12. New Business: The Chair, Vice Chair and Terry Donahue will be doing the Directors annual evaluation in the next couple of months.
13. Motion to adjourn by Rod Sullivan, Second by Louise From with all Ayes at 7:33 PM