

Johnson County Homeland Security & Emergency Management Agency

Dave C. Wilson, IA-CEM

Coordinator/Director



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**January 26, 2023 at 5:30 PM - Johnson County EMA Commission Meeting Minutes**

1. Opened the meeting and determined the quorum was met of at least 7 of 13 elected Commissioner members, 11 Elected Commission Members participated; Chairperson, **Tim Kemp** - City of Hills Mayor, Vice Chairperson, **Louise From** – City of University Heights Mayor, **Brad Kunkel** - Johnson County Sheriff, Councilperson, **Brian Wayson** - North Liberty Councilperson, **Heather Johnson** – City of Oxford Mayor, **Chris Taylor** - Swisher Mayor
2. Roll call via Conference Call of Commission members  
Present via Conference Call were: Dave Wilson, EMA Director, Commissioners; **John Thomas** - Iowa City Councilperson, **Royceann Porter** – Johnson County Supervisor, **Eric Schnedler**, Tiffin Councilperson, **Steve Stange** – Solon Mayor, **Mickey Coonfare** – Shueyville Mayor (*Absent are Lone Tree & Coralville elected officials*).
3. Action on consensus items:
  - A. Motion to amend or accept the present agenda
  - B. Motion to amend or accept the meeting minutes from the last meeting
  - C. Action on the current financial report
  - ✓ Motion by Mickey Coonfare , second by Chris Taylor, all ayes and motion carried.
4. Comments or topics from the public *not related to the proposed FY24 budget*: None
5. Open the public hearing for the FY24 EMA budget: (Time 5:32 PM & Motion by: Heather Johnson, Second by: Brian Wayson
6. Comments from public on the proposed FY24 EMA budget: None
7. Close the public hearing on the FY24 EMA budget: Time 5:33 PM
8. Discussion: EMA recommends lowering the proposed budget / removing \$269,201.00 for property acquisition from it. Board of Supervisors saw lesser tax revenue and therefore are reducing capital projects of which they would bond for and have control on that part only of the EMA budget. EMA recommended adoption instead of \$4,829,705.00 which is lower by that amount then we published for \$5,098,906.00
9. Action on the proposed FY24 budget: Motion By: Brian Wayson, Second By: Chris Taylor to approve the revised recommended amount of \$4,829,705.00, all ayes and motion carried.
10. Topics from the Commission: None
11. Director Report: Dave discussed recently proposed bills in which he supports and feels should be supported by the commission as it would take burden off the Board of Supervisors with any appearances they approve or reject the commission budget.

**Directors Report for January 2023**

- Financial report is in your packet, state still owes us for grants funds totaling over \$200K and I was assured late Monday that two of the three reimbursements should be in within the next 15 days, per HSEMD.
- The EMPG FFY22 realignment and EMPG FY23 full grant amounts, plus the homeland security grant for the project #1 item - was all submitted, and has yet to be reimbursed by HSEMD.
- Travis submitted two FEMA COVID claims – 1 for storage and 1 for maintenance. Those are awaiting reimbursement as well at the reduced FEMA rate of 90% Federal / 10% state formula.
- I have secured additional ALERT level 1 training to be held here in Johnson County on 2/22 & 2/23 for LE officers that are new and have not had it.
- I am helping DPS teach some Stop the Bleed Courses from December through March.
- The EMA legislative lobby has a bill going through the capitol (SF41) which is included in your packet.
- I have some trips to Des Moines coming up over that bill as I am part of the legislative group for the association.
- I presented the FY24 budget to the board, and due to finances, they requested we remove the \$269,201 for land acquisition from the FY24 budget. That was included in the budget for tonight to lower it for FY24.

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- We have 2 new CRFD members added to the dive team going through training.
- ICPD is recruiting for a replacement or two as well. They had an officer leave their agency to become a trooper and are filling that spot. The officer who left ICPD intends to stay on the team as a volunteer as long as he can, he is not being reassigned from our area I am told. We had 1 member from ICFD resign as well but they still have Tom H and Matt B that are on the team who are with ICFD.
- Russ Dunn assumed the position as the dive team coordinator on 1/1/23 and is a charter member.
- All school safety assessments are completed countywide and tech access is secured for dispatch with most.
- Travis was recognized at the County awards presentation for his 5 years of service (6<sup>th</sup> years this April).
- We had the second ever January Tornado warning for NW Johnson County a week ago on MLK day.
- Damage was reported in Iowa County only. No damage in Johnson County.
- We placed 10 caches of blankets (24 packs) with FDs along the highway/interstate system following the Sunday ice and fog fatality crash on I-80 by Hwy. 1 a couple weekends ago.
- I presented Sandy Heick, Gene Beard & Tom Trump, all for Presidential Volunteer awards to recognize their contributions here in the County and to EMA, EMS, 911 and the FDs. Those were lifetime achievement awards.
- The Bomb Team robot had a factory covered upgrade that was done in house and it is back in service again. They plan to send 2 LEO's that are on the team to Huntsville for HDS school later this year.
- In May we will need to amend the present budget to account for the rev & exp of the Homeland Security grant and other smaller ones which was over \$112K. I would like to do this in the last quarter of the present FY. It will also cover the Crowd Control Barrier trailer costs.
- Still no update from vendors on the replacement Tahoe or the 1-ton truck. Worst case scenario we will have to decline a vehicle and postpone that procurement until the 7/1/23 budget if they arrive at the same time.
- It appears the dive team boats and Swisher, North Liberty & Solon boats are all due in the spring for service as they were unable to get them done this fall for a variety of reasons. They will also get prop guards installed in the spring.
- The EOC refresh parts still are not in so they have not been able to finish the last steps in the AV refresh of the EOC. We are at the mercy of the vendor Hawkeye Audio for parts still.
- The school reunification kit project is also completed.
- Travis will need action tonight on the approval for the Gemini monitor being procured via GSA contract pricing which was the lowest cost for it.

#### Deputy Director Report for January

- HAZMAT –
  - Skills recert for team members occurred in December
  - LEPC had to hold its second meeting for 2022 in January due to illness and schedules.
- ARES –
  - The teams resuming monthly meetings in 2023
- CERT –
  - Next Training set for March
  - Recruitment efforts ongoing
  - Teen CERT training at Regina being set for February after delays.
- Healthcare Coalition (Service Area 5)
  - Helping to plan a radiation based TTX for the group.
  - 187k in rollover funds coming to the service area. As exec team member I plan to push for effective usage of these dollars.

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- COVID19
    - 1 storage claim and 1 equipment claim submitted.
  - Derecho
    - CAT-Z – Management/Admin cost reimbursement was received.
  - Long Term Care facilities Quality Committee continues to meet monthly.
  - Project Lifesaver
    - 3 citizens enrolled.
    - Training interest being compiled and will hope to hold a training session this spring for Electronic Search Specialists.
  - ALICE Training
    - Completed training at Kent Park of Conservation staff and other county employees.
    - Lead for ALICE training of county employees is being transitioned over to JCSO. They now have a larger cadre of instructors to pull form and are interested in taking it back over. It had transitioned to EMA under previous administration related to ALICE trained instructors and availability.
  - Updates on Grants and UEI numbers to be provided during the meeting.
    - HMEP
    - HSGP
    - EMPG
  - Attend Dave's Budget Presentation to BOS.
  - Attended Safety Committee Meeting.
  - Attended sate CERT Committee Meeting.
  - Attended Employee Recognition Lunch for my 5 year (April 2022).
  - Attended/Hosted MGT 317 Disaster Management for Public Services 2-day course.
12. Old Business: formal vote to approve & accepted the low bid for the grant funded Gemini monitor from the GSA contract pricing. Motion by Heather Johnson, Second by Royceann Porter, all ayes mand motion carried.
  13. New Business: Adoption of the Johnson County Human Resources Policy changes added to this month's packet. Motion by Brad Kunkel to approve, Seconded by John Thomas, all ayes and motion carried.
  14. Next Meeting Date: February 23<sup>rd</sup> of 2023 at 5:30
  15. Adjourn. Motion to adjourn by Chris Taylor, second by Brian Wayson, all ayes and motion carried.