

Johnson County Homeland Security & Emergency Management Agency

Dave C. Wilson, IA-CEM

Coordinator/Director



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**February 6 at 5:30 PM - Johnson County EMA Commission Meeting Minutes**

1. **Open the meeting, and determine a quorum of at least 7 commissioner members or alternates:**
  - a. Opened the meeting and determined the quorum was met of at least 7 of 13 elected Commissioner members, **Chairperson**, Tim Kemp – Hills Mayor, Dave Wilson – EMA Director/Coordinator, Travis Beckman – EMA Deputy Director/Deputy Coordinator, Lisa Green Douglas, Board of Supervisors, onsite.
2. **Roll call via Conference Call of Commission members:** Virtual attendees -
  - a. Brian Wayson – North Liberty Council, Bruce Teague – Iowa City Mayor, Dan O’Neil – Solon Mayor, Tim Kasperek - Tiffin Mayor, Louise From (**Vice Chair**) – University Heights Mayor, Heather Johnson – Oxford Mayor, Brad Kunkle – Johnson County Sheriff
3. **Action on consensus items:**
  - a. Motion to amend or accept the present agenda
  - b. Motion to amend or accept the meeting minutes from the last meeting
  - c. Action on the current financial report
    - o Motion by O’Neil Second by Green Douglas - Motion Carried, all.
4. **Comments or topics from the public not related to FY26 budget:** None, Question about Logo on Facebook page.
5. **Comments or topics from the Commission:** None
6. **Open public hearing on proposed FY26 EMA Commission Budget: Time public hearing open:** 5:32 PM
  - a. Dave Wilson made note of federal funding delays to due to the pauses and reviews that are in place by the White House for all things FEMA. No other comments on budget or any from public.
7. **Close public hearing at:** 5:35 PM
8. **Action by motion, and a second from elected Commission members to adopt proposed FY26 budget:** Green Douglas & Kunkle, All yes via roll call. FY26 Budget adopted as Published.
9. **Deputy Director report:** Written update provided. See attached.
10. **Director report:** Written update provided. See attached.
11. **Old Business:** A) Update on grants – HMEP withdrawn B) Special Teams - Training C) Building project update. D) Fairground agreement. E) Lone Tree shelter site generator project, set and cured and moving forward & 2nd FirstNet BDA. F) UTV at LTVFD & Inflatable boat warranty repair issue. G) Solon will be purchasing a boat so we will get ours back and will auction it off. Our 6 wheeled UTV will be going to auction as well, both Property of Johnson County EMA.
12. **New Business:** A) One-ton truck delivered – using EMPG grant funds.
13. **Other Business:** A) FEMA Mitigation plan status. B) Working with JCSO, CISA and FBI on our Facebook EMA page.
14. **Next Meeting Date:** Proposing a tentative March 27<sup>th</sup> a 5:30 PM meeting to address any building project needs.
15. **Meeting adjourned by Chairperson at 5:57 PM:** Motion by Lisa Green-Douglas, Second by O’Neil.

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**Deputy Director Report 2-6-2025**

- HAZMAT –
  - No Calls since last meeting.
  - HAZMAT 1 is being stored at Fleet throughout the duration of construction at ICFD Station 1.
  - AFC Intl. will be conducting our training this month here are the EOC. We have invited additional response partners to this training.
  - We have switched Occ Health/Physical Provider to Mercy Cedar Rapids Business Health Solutions due to the rising cost at IOWA Occ Health.
  - SCBAs were serviced last month.
  - New Dual Band Radios came in and will be placing those into service this week.
- ARES –
  - Mike Jesse is leaving his role as Emergency Coordinator for the group this month. State board has assigned Kyle Olin as his replacement. Kyle has been a part of our team for many years and served as the Assistant EC.
- CERT –
  - Completed Basic Training Course at Stutsman’s,
    - Thanks to Andy Seberger with JCAS and Bruce McAvoy from IOWA EM Fire Safety and Johnson Co. HAZMAT for serving as guest instructors.
- LEPC –
  - HEMP grant was submitted and then withdrawn on 2/3/2025.
  - Scott Lyon has asked to step down as Chair. I will be resuming the role as Chair for the LEPC.
- COAD –
  - State TTX being held this month and next JoCo COAD meeting set for this month as well being hosted at our location.
- Healthcare Coalition (Service Area 5)
  - Continue to assist with the executive team duties and attend monthly meeting for that and sub-committees/workgroups.
  - Medical Surge Exercise planning underway.
  - Johnson County EOC will serve as a regional host location for this exercise
- Project Lifesaver
  - Serving 4 Clients at this time.
  - New eLearning has been being rolled out to get this next group certified for PLI ESS. 1 has completed training thus far and we will be certifying him soon.
  - Note of Appreciation – Chris Lenocho.
- Updates on Grants
  - Quarterly reports were submitted.
  - EMPG 24 – Reimbursement for Salamander Software has been received. We will be submitting the Silverado this month.
  - HSGP 23 – River Boom purchased, obtained, billed and submitted for reimbursement. Attempting to line up county wide training. The new foam trailer remains on this grant as our next purchase.
  - HSGP 25 – NOI Submitted, Application for Multi-Threat Suits to be completed.



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- HMGP – Public comment/review ended. Updated/tweaks by Two Rivers and the it will be off to State and FEMA for Review. Thanks to those that highlighted it on their websites and social media outlets.
- HMEP 2025 –Application withdrawn as request was not allowable under grant guidelines.
- ICAP Safety Grant for 2025 was submitted.
- NWS/SKYWARN Storm Spotter Training set for Wednesday March 26, 2025
- Loaned out Stop the Bleed Trainer Kits to Iowa City CSD Nursing staff as they are now teaching staff in these very important life-saving techniques
- Dave and I conducted Active Shooter Training at Mid-Prairie Home School
- Greg Tinnes and I met with our contractor that is delivering the Boom training this year to finalize the PowerPoint presentation.
- Delivered the CERT Basic Training Course to employees at Stutsman’s. These folks will also be additional folks we may call upon in times of disasters. Actively recruiting folks to our team as well.
- Attended Salamander Training in Clinton for rollout of new version 3.0.
- Served as an evaluator for the Clinton County’s Radiological Preparedness Exercise on 2/4.

#### **Directors Report for 2-6-2025**

- Since the January 9<sup>th</sup> meeting, Travis and I taught a course for Mid Prairie Home School in SW Johnson County to staff for “CRASE” Civilian Response to Active Shooter Events” with a staff of 23 trained.
- Ongoing planning with Greiner’s & MMS on storage building and some calls and emails with Doug at City of Tiffin, on the building. Ongoing. Awaiting results of soil boring tests which were done the week of 1/27/25. That low bid contract was for \$7,660.00 and we are just awaiting the results back any day now.
- The City of Tiffin application of civil work and design is submitted to the City the week of 1/21/25 and is under review with the City. The City has waived the application fee and been great to work with on the process.
- On 1/13/25 I presented the EMA Commission draft budget to the Board of Supervisors on the same day as the JECSA budget presentation with Tom Jones. Those presentations went fine.
- The public notice for the Commission budget was run in the paper and certified copies are in your packet. It ran on 1/23/25
- On 1/14/25 I chaired the 911 Service Board meeting and we discussed legislative proposals to the funds which help offset the tax asking for JECSA from landline and cellular surcharges. The landline revenue continues to decline. As presently proposed in HSB 104, we would ask everyone to register as opposed as written, through your lobbyists’ as the goal was to increase the end user surcharge and pass more onto the local 911 centers. This is not included in the bill as circulated and shows further decreases to local PSAPs for wireline revenues etc.
- On 2/4/25 I chaired the 911 Service Board public hearing for that FY26 budget. It passed unanimously and shows at least a \$200,000.00 decrease in revenue that will have to be absorbed by local tax payers in the JECSA budget through either a decrease in the JECSA cash reserves or by taxing more for costs that the 911 service board can no longer cover.
- I met with management at the Mall to discuss contingency planning for commercial motor vehicles in parking lots nearby the interstate system if the new DOT interstate closures were to occur this winter. They understand the issues and are willing to help out with parking. I have a zoom call coming up next week with other businesses in the area to go over the same topic.
- JCAS and JCEMA had old soon to out of date items from Covid that we transferred to Lee County EMS Association for use after no one local was interested in items we had that were soon to out date. They came and collected the items a few weeks ago.
- I was able to work with vendors to get the bi-directional amplifiers for cellular installed in both buildings B & C at the Fairgrounds as well as the over the air TV antenna and installed the smart tv down there in building B for use during shelter operations and other events. This in exchange allows us two additional months of winter storage use for free starting this fall and lasting through 2029. Our new move in dates will be October 1<sup>st</sup> and out on May 1<sup>st</sup> of each year starting this fall. The signed agreement is on file here and with the Johnson County Ag. Association that runs the Fairgrounds.
- ISU Extension is going to host the new weather station, but that is not online or installed yet. I am continuing to work with them on that.
- The outdoor warning siren at the Solon round about that failed the January test had a bad set of batteries and has been replaced and is being tested on 2/5/25
- The generator at the Lone Tree shelter site is under way. The trenching for utilities is done and the ground prep for the cement pad is underway. FirstNet is awaiting a time from the Superintendent, so they can go install the second free cellular BDA at the school. This will work with the other one already installed to further enhance cellular coverage for public safety responders at that school.

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- I attended the monthly Johnson County Safety Committee Meeting for January.
- On 1/17/25 Travis and I went to Karl Chevrolet in Ankeny and brought back the new 1-ton pickup truck. As you recall this truck had been on order since 2020. The vehicle order was cancelled several times by the vendor from state bid due to allocation issues with the supply chain. The vehicle is presently in our possession and stored at a rented storage unit in Tiffin. The graphics will be applied to it next week. The balance of the upfit will be done later this summer. It will also be outfitted with a snowplow for use here at JECC, and at the new storage building, when we get that built. This should decrease costs for plowing of those lots and add additional capabilities we identified during covid as well as during the blizzard of 2024.
- On 1/17/25, I brought back 28 ADA ramp mats from HSEMD that were grant funded. They will go on the Archer Barrier Trailers (14 on each). We are still housing the Washington County unit as well as ours. They are assigned to the basketball arena until the end of that season.
- The HSEMD grant funded water trailer was in as well but is not fully ready to be issued out by the State yet. We will have to go up at a separate time to bring that back and are looking to partner with a city water department on it.
- We auctioned off the snowmobile toboggan through purple wave.
- Lone Tree VFD picked up the UTV that EMA owns and is housing with them. It has a new med bed in it now.
- I was notified on 2/4/25 that Solon VFD obtained a grant for a boat from Firehouse subs. We will be taking possession back of the EMA boat we have assigned to them, and it will be auctioned off. None of the rest of the boats need to be replaced or rotated out so this will decrease our ongoing boat fleet costs. On a related note, the 2005 UTV (6-wheel drive) Polaris Ranger, that is EMA owned and housed with Solon VFD, will also be coming back, and will go to auction soon. It is past its functional use and was scheduled for replacement and reassign
- In March, we will be posting the Isuzu 16-foot box truck for auction on purple wave. Fleet is working to replace it and the Commission stands to recoup at least \$12K from that unit which was grant monies back in 2018. HSEMD is allowing us to retain any revenue from that project for use to roll into a similar project.
- On the weekend of 19 January JC Admin had a sprinkler break and I provided some assistance to them on that emergency.
- On 1/20/25 the inauguration took place without incident locally but the cascade effect has resulted in some short-term ripple effects on federal reimbursements getting paused and then restated through executive orders as well as some small protests in Iowa City on 2/3/25 related to executive orders issued by POTUS.
- We are unsure what the delay in cashflow will look like locally to EMA as the pause still has an effect on reimbursements from the Feds, to State to us locally.
- On 1/21/25 I was contacted by a member of the Board of Supervisors to assist with obtaining a pallet of drinking water for Modern Manor Mobile Home Park. The residents had been without drinking water since the weekend freeze. It was relayed that equipment had gone down over the weekend. I arranged for the Supervisor to get a pallet of donated bottled water from the Hy-Vee on Waterfront drive and for the management staff of the mobile home park to purchase additional water from them at a discounted rate. No EMA staff or equipment was required to be involved other than in making calls.
- I attended the County Fire Meeting in Solon in January.
- All Weather Stations are back online transmitting real time data and video. Swisher, Hills & Lone Tree as well as the Hillcrest Academy. The new unit for the Fairgrounds is not installed or live yet as the ISU Extension Service is working with their staff to do the install on that unit.
- 13 new JECSEA provided XL200 all band portables are in and being swapped out for the single band XL185 units. Those old units will go back to JECSEA. EMA teams will have access to the new all band portables.
- On 1/30/2025 Tom Ulrich at Linn County EMA retired after 30 years of service. Tom assisted us in many ways over the years with moulage during exercises and I attended and presented him a plaque in recognition of his assistance to our Commission and Agency during his tenure with Linn County EMA.
- I worked with JCAS, and ICAP to secure an AED for Pathways School. The used AED was placed at that school along with a set of stop the bleed kits. Hillcrest Academy also had a need for a second AED and we were able to work with them to get an additional unit. Two local Church's that had AEDs that had equipment issues, we were able to connect with resources to get those AEDs back online and in service. One in Solon and one in Tiffin.
- Our light duty person from SEATs returned to full duty with them on 2/3/25 but was able to help with several projects while he was here.
- I attended several state calls and meetings this past month.
- Scott K, from Solon Public works retires next week. He will be missed and we have a plaque to present him. He has gone above and beyond several times over the years with emergencies and disasters and just day to day help for EMA. Also, Greg Parker has announced he is retiring from County Roads as the County Engineer. Ed Bartels is the interim for Greg.
- Travis covered a table top exercise at HHS for me while I was out for several days with the flu.

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