



4529 Melrose Avenue
Iowa City, IA. 52246
PH: (319) 356-6700
Fax: 319-338-0028

E-mail: dave.wilson@jecc-ema.org

February 28th, 2013

The Johnson County Emergency Management Commission met in regular session on Wednesday, the 27th of February, 2013 at 7:00 p.m. in the Policy Board conference room at the Joint Emergency Communications Center & Emergency Management Agency Offices, located at 4529 Melrose Avenue, Iowa City, IA. This meeting is subject to Iowa open meeting laws and rules unless moved into closed or executive session. All agendas are posted at least 24 hrs in advance of all meetings on the following websites: JECC-EMA.org, and on the Johnson County Web at: Johnson-County.Com as well as at the Public Entrance to the JECC-EMA Building on Melrose Avenue in Iowa City.

February 27th 2013 7:00 PM - Johnson County EMA Commission Meeting Minutes

In attendance were: Orey Schwitzer- Coralville Alternate
Tim Kemp - Hills Mayor
Roger Jensen - Iowa City Alternate
Diane Venenga - North Liberty Alternate
Don Saxton - Oxford Mayor (Commission Chair)
Steve Dolezal - Sheriff's Office Alternate
Greg Morris - Solon Alternate
Matt Fort - University Heights Alternate
Dave Wilson - EMA Coordinator
B.J. Dvorak - EMA Plans Officer

1. Open meeting and determine quorum (may send non elected alternates again)
2. Roll call
3. Action on consensus items: A. Motion to amend or accept the present agenda
 - Motion to accept the present agenda as drafted, Motion by Morris, Second by Kemp, All Ayes-Approved.
 - B. Motion to amend or accept the meeting minutes from the last meeting
 - Motion to accept the meeting minutes from the January meeting as drafted, Motion by Morris, Second by Kemp, All Ayes-Approved.
4. Comments or topics from the public
 - No public in attendance.
5. Comments or topics from the commission
 - No comments or topics from the commission.
6. Haz Mat team report (Dvorak)
 - February training was cancelled due to the weather.
 - Dvorak ordered an 85 gallon salvage drum to be put on Hazmat 1 with the 55 and 30 gallon drums.
 - The team purchased a tool box on wheels and shopping baskets to store and transport equipment in.
 - EMA intern Chris Judge applied to become a member of the hazmat team. He will be interviewed at the March meeting and has also applied to our Dive Team Chris is a former SEAL Team 10 member.
 - Made some repairs to the decon trailer. Replaced front jack, fixed some lighting issues and had bearings repacked.
 - Postville FD bought our excess 2 over pack drums that were too big to store on Hazmat 1. They paid \$296.98 for the pair.
7. Local Emergency Planning Commission (LEPC) report (Dvorak)
 - The next LEPC meeting will be on March 5th at 10 AM at the JECC.

Johnson County Homeland Security & Emergency Management Agency

Dave C. Wilson, IA-CEM

Coordinator/Director



4529 Melrose Avenue

Iowa City, IA. 52246

PH: (319) 356-6700

Fax: 319-338-0028

E-mail: dave.wilson@jecc-ema.org

8. Hazard Mitigation Grant Planning (HMGP) report (Wilson)
 - Alicia Presto is the new planner for ECICOG who has taken over for Hilary Copeland to put the Johnson County Multi-Jurisdictional Hazard Mitigation Plan together. Alicia has met with Dave and has been brought up to speed on past work. She will have a rough draft of the plan completed in November and will go out for adoption. In December the plan will be submitted to FEMA for approval.
 - She will be at the April Commission meeting and is working to schedule meetings with all the communities to get the project back on track after the departure of Hilary.
 - State has been informed and all paperwork has been updated with them. They seem to be happy now that the position has been filled again by the Council of Governments.

9. Planner report: Hazardous Materials Emergency Planning (HMEP) grant, ESF Plans updates (Dvorak)
 - The ESF 6 Mass Care Plan has been revised and submitted to the state for approval.
 - The ESF 7 Logistics Management & Resource Plan has been revised and submitted to the state for approval.
 - The ESF 10 Hazmat Plan has been revised and is awaiting approval from the LEPC before being submitted to the state.
 - ESF 8 Public Health & Medical Services Plan will be getting revised in March and submitted.
 - The FFY 13 grant funded CAMEO class scheduled for March 13th-15th has 20 people registered.
 - For FFY 14, \$2,644.51 is the estimated amount that we will be receiving through the Hazardous Materials Emergency Preparedness grant to send 4 people to Hazmat Tech school in Lansing, MI. We also applied to have the mileage reimbursed and also to have a hazmat refresher class.
 - The storm spotter training class scheduled for 2-28-13 has 142 people registered.

10. JECC, E911 & Statewide Communications report(s): (Wilson)
 - The JECC has 12 spare portable radios now to use for special events. 6 are like the existing style and 6 are multiband Unity Radios.
 - The E911 board voted to set aside about \$93,000.00 for this year for some unmet requests unfunded by the policy board.
 - The statewide Interop Board reviewed some RFP's and proposals regarding a statewide radio system however following an article in the Des Moines Register the entire process was scrapped and is being retooled based on the Dept of Administrative Services changes to the RFP & scope of work.
 - Morris asked about some radio dead spots at the Solon Elementary School that needed looked into. Racom has been working on some possible solutions with JECC & Solon FD.

11. Coordinator report: Medical Reserve Corps grant update, Citizen Corps Grant update, IPAWS/EAS/WENS update, Federal Excess FEMA P.E.P program update, other grants, DHS funded courses (active shooter response), IEMA lobbyist (Wilson)
 - The Medical Reserve Corps is up and going. They will be receiving \$4,000.00 in grant funding any day now to help with expenses.
 - We also got Citizen Corps grant funding in the amount of \$4,393.35 to help with the MRC and Community Emergency Response Team programs.
 - We had another webinar on the Wireless Emergency Notification System (WENS). We are looking to migrate to that system in May to replace CodeRed. It has more features than CodeRed and it will cost much less.
 - There have been a number of DHS funded active shooter classes held in the area. The JECC will be hosting one in April.
 - Wilson brought back about \$400,000.00 in equipment from the Federal Excess FEMA P.E.P program in Texas a lot of it for use by the Haz Mat team, Bomb Team and Medical Reserve Corps Programs as well as Law Enforcement agencies.
 - Wilson had sent out the IEMA lobbyist info to the Commission.



4529 Melrose Avenue
Iowa City, IA. 52246
PH: (319) 356-6700
Fax: 319-338-0028

E-mail: dave.wilson@jecc-ema.org

12. Projects area briefing on dive team: (Wilson)
 - The Johnson County Dive Team currently has 9 members. Most are from public safety agencies. They have been conducting training every other month and most of the equipment has been purchased already. The old bomb trailer was transferred over to the dive team once they got their new bomb truck. The team has had 2 call outs already to assist with recovery of 3 items.
13. Other or new business:
 - No other or new business.
14. Consensus item: monthly financial report
 - Year to date revenue is \$2,154,186.87. Most of that is passed through for the JECC.
 - Cash on hand is disaster fund balance is \$132,617.42.
 - We are at only 57% of the budgeted expended with 4 months left in the budget cycle which is better than many departments.
 - Motion to accept monthly financial report. Motion, by Kemp, Second by Morris, All Ayes-Approved.
15. Adjourn
 - Motion to adjourn. Motion by Kemp, Second by Morris, All Ayes-Approved.