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April 30th, 2014

The Johnson County Emergency Management Commission met in regular session on Wednesday, the 23<sup>rd</sup> of April, 2014 at 7:00 p.m. in the Policy Board conference room at the Joint Emergency Communications Center & Emergency Management Agency Offices, located at 4529 Melrose Avenue, Iowa City, IA. This meeting is subject to Iowa open meeting laws and rules, unless moved into closed, or executive session. All agendas are posted at least 24 hrs in advance of all meetings on the following websites: [www.JECC-EMA.org](http://www.JECC-EMA.org), and on the Johnson County Web at: [www.Johnson-County.Com](http://www.Johnson-County.Com) as well as at the Public Entrance to the JECC-EMA Building at 4529 Melrose Avenue in Iowa City, Iowa. Any of the items on this agenda may or may not include formal action being taken at the time of the meeting.

**April 23, 2014 7:00 PM - Johnson County EMA Commission Meeting Minutes**

In attendance were: Janelle Rettig- Board of Supervisors (E)  
Dave Stannard- Coralville Fire Chief ®  
Tim Kemp- Hills Mayor (Vice Chair) (E)  
Diane Venenga- North Liberty Police Chief ®  
Michelle Payne- Iowa City Councilwoman (Via Phone) (E)  
Gary Wilkinson- Oxford Mayor (E)  
Lonny Pulkrabek- Johnson County Sheriff (E)  
Chris Taylor- Swisher Mayor (E)  
Louise From- University Heights Mayor (Commission Chair) (E)  
Dave Wilson- EMA Coordinator (S)  
B.J. Dvorak- EMA Plans Officer (S)

1. Open meeting and determine quorum of 7 (shown above as 7 Elected & 2 Reps)
2. Roll call by sign in sheet – on file
3. Action on consensus items: A. Motion to amend or accept the present agenda
  - Motion to accept the present agenda, Motion by Pulkrabek, Second by Kemp, All Ayes-Approved.
  - B. Motion to amend or accept the meeting minutes from the last meeting
  - Motion to accept the meeting minutes with the corrections from the last meeting as corrected from the draft, Motion by Kemp, Second by Taylor, All Ayes-Approved.
4. Comments or topics from the public
  - No public in attendance.
5. Comments or topics from the commission (NACO Ready & Resilient)
  - The NACO Ready & Resilient event was cancelled due to inclement weather.
6. Haz Mat team report, LEPC & ESF-10 Plan updates
  - Hazmat team report was included in packet.
  - The LEPC met on March 18<sup>th</sup>. The next meeting will be on September 16<sup>th</sup>.
  - The ESF-10 Hazmat plan have been updated and submitted to the State for approval.
7. Planner report: Hazardous Materials Emergency Planning (HMEP) grant, review & adoption of annual plan revisions, other
  - All plan updates have been completed and sent to State for approval.
  - The DAEC walk through was on April 24<sup>th</sup>. There were 63 people in attendance.
  - 95 people attended the weather spotter training class at the Coralville Public Library on February 27<sup>th</sup>.

**Johnson County Homeland Security & Emergency Management Agency**

**Dave C. Wilson, IA-CEM**

**Coordinator/Director**



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8. JECC, E911 & Statewide Communications report(s)
  - E911 is working to install a bi-directional amp in one of the Solon schools this summer to help with radio coverage in a weak area that was missed during acceptance testing a few years ago.
  - The statewide emergency notification system has been approved and will be moving forward. This will result in a roughly \$28,000 annual savings to Johnson County. Dave is on the selection group for the statewide system.
9. Coordinator report: May/June 2013 FEMA payment status, legislative initiatives-Grant cap removal for Emergency Management Performance Grant efforts continue, working on changing the Iowa code to allow for EMA & E911 on ICN, need to select the 3<sup>rd</sup> person to join in for my annual performance review with the Chair & Vice Chair for the Coordinator annual review (Michelle Payne/Iowa City) will be the 3<sup>rd</sup> this year.
  - We have received everything except the June disaster payments which totals \$88,706.00 and should be receiving payment within the next 4 weeks.
  - Senator Chris Brase is trying to pass through some legislation to allow E-911 and EMA to use ICN for backhaul of radio systems which would help drive costs down on broadband and computer access.
  - The Urban Coalition is still lobbying to have the \$39,000.00 cap removed from the Emergency Management Performance Grant. The 10 largest counties are presently greatly negatively affected by this arbitrary cap and the State HSEMD ends up with the excess instead of the local largest 10. The change does not affect the smaller 89 counties at all though some seem to think it does.
  - EMA is still owed \$39,000.00 for FY14 regarding the Emergency Management Performance Grant. That was delayed due to the congressional shutdown and other factors. We should be receiving the funds hopefully before June 30<sup>th</sup>, 2014.
  - EMA has hosted multiple training classes in the past few months with over 75 local and area participants at those various classes. Most were from TEEEX at Texas A&M and all were grant funded and free to participants and the agency.
  - The required 20% Plan updates have been completed and sent to the State for approval (we actually did 30% of the plans) and all EMPG Grant obligations are compliant for training and exercises.
  - The County's first County Wide Multi-Jurisdictional Hazard Mitigation Plan is now adopted and FEMA/State, approved also and that HMGP (hazard mitigation grant plan) grant is in the closeout stages.
  - EMA is working with the Healthcare Coalition on emergency water capabilities related to water outages. To date we have already acquired some equipment through the federal excess surplus program with enough to provide 156,000 gallons per day of potable water. We are looking to purchase more equipment through a healthcare coalition grant that would allow us to do another 36,000 gallons of water per day.
10. Other or new business:
  - Wilson reviewed the county outdoor warning siren policy for the new members of the commission.
11. Consensus item: monthly financial report
  - Revenue to date is \$2,302,446.92.
  - EMA owed revenues from grants is presently \$159,121.11 (Stafford Act, EMPG, HMGP & HMEP grants).
  - Disaster Fund cash balance presently just over \$82,000.00
  - Remaining budget authority between now and June 30<sup>th</sup> is 84% of the approved budget of \$3,988,713.00
  - One JECSA payment is left to make in the amount of \$175,939.00 before budget year ends.
  - Motion to accept monthly financial report. Motion by Rettig, Second by Kemp, All Ayes-Approved.
12. Adjourn
  - Motion by Kemp, Second by Venenga, All Ayes-Approved.