



Johnson County Homeland Security & Emergency Management Agency  
Dave C. Wilson, IA-CEM  
Coordinator/Director

4529 Melrose Avenue  
Iowa City, IA. 52246  
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Fax: 319-338-0028


E-mail: dave.wilson@jecc-ema.org

**May 23 2024 at 5:30 PM - Johnson County EMA Commission Meeting Minutes**

1. Opened the meeting and determined the quorum was met of at least 7 of 13 elected Commissioner members, **Chairperson**, Louise From (**Vice Chair**) – University Heights Mayor, Dave Wilson – EMA Director/Coordinator, Travis Beckman – EMA Deputy Director/Deputy Coordinator, Brian Wayson - North Liberty Councilperson, Brad Kunkel – Johnson County Sheriff
2. Roll call via Conference Call of Commission members:  
Present via Conference Call were: Royceann Porter – Board of Supervisors, Dan O'Neill– Solon Mayor, Meghann Foster – Coralville Mayor, Heather Johnson – Oxford Mayor, Julie Persons – Swisher Mayor
3. Open the meeting and determine a quorum of at least 7 elected commissioner members:
4. Roll call of Elected Commission members:
5. Action on consensus items:
  - A. Motion to amend or accept the present agenda
  - B. Motion to amend or accept the meeting minutes from the last meeting
  - C. Action on the current financial reportMotion by Brad Kunkel, Second by Brian Wayson, All Approved
6. Comments or topics from the public *not related to the proposed FY24 budget amendment*: None
7. Open the public hearing for the FY24 EMA budget amendment: (Time 5:32 PM)
8. Comments from public on the proposed amendment: None
9. Close the FY24 EMA budget amendment public hearing: (Time 5:33 PM)
10. Action on the proposed FY24 budget amendment: **Motion By:** Brian Wayson **Second By:** Brad Kunkel, All Approved.
11. Topics from the Commission: None
12. Director Report:
13. Deputy Director Report:
14. Old Business: Bonding for new EMA Storage building passed. Special Commission meeting may be needed over Summer to get RFP out.
15. New Business: Motion by Julie Persons, Second by Brian Wayson, All Approved the acceptance of the low bid from LMI to purchase/install a new rural outdoor warning siren to be placed in SW area of county.
16. Other Business: Dave provided a reservoir update with the recent precipitation.
17. Next Meeting Date: September 26, 2024 at 5:30
18. Motion to Adjourn by: Brad Kunkel 2<sup>nd</sup> by: Brian Wayson, All Approved Meeting adjourned at: 5:56 PM.

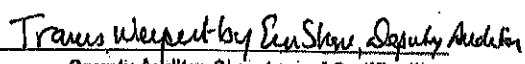
**Dave C Wilson – Coordinator / Agency Director**

RECORD OF HEARING AND ADOPTION OF BUDGET AMENDMENT				
Johnson County Emergency Management Commission				
Fiscal Year July 1, 2023 - June 30, 2024				
Johnson County Emergency Management Commission conducted a public hearing for the propose of amending the current budget for the fiscal year ending June 30, 2024				
Meeting Date:	Meeting Time:	Meeting Location:		
5/23/2024	05:30 PM	Johnson County EMA Building in the Policy Board room located at 4529 Melrose Avenue, Iowa City, IA. 52246		
The governing body of the Johnson County Emergency Management Commission met with a quorum present and found that the notice of time and place of the hearing had been published as required by law and that the affidavit of publication is on file with the county auditor. After hearing public comment the governing body took up the amendment to the budget for final consideration and determined that said budgeted expenditures be amended as follows:				
EXPENDITURES	Total Budget as Certified or Last Amended	Amendment Increase	Total Budget After Current Amendment	Reason
Administration and Operations	577,906	0	577,906	
Capital Outlays	4,251,799	513,108	4,764,907	Grants for projects and equipment and costs related to pending Stafford act disaster
Total	4,829,705	513,108	5,342,813	


  
Signature of Certification

JLEMA  
Director

05/23/2024
  
Adopted On


  
County Auditor Signature of Certification



Iowa

GANNETT

PO Box 631851 Cincinnati, OH 45263-1851

**AFFIDAVIT OF PUBLICATION**

Edin Shara  
Johnson City Emergency Mgmt Commission  
4329 Melrose AVE  
Iowa City IA 52246-9400

STATE OF WISCONSIN, COUNTY OF BROWN

The Iowa City Press Citizen, a newspaper printed and published in the city of Iowa, Johnson County, State of Iowa, and personal knowledge of the facts herein state and that the notice hereto annexed was published in said newspapers in the issue:

05/09/2024

and that the fees charged are legal,  
Sworn to and subscribed before on 05/09/2024

  
Legal Clerk

  
Notary, State of WI, County of Brown

My commission expires

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Order No: 10153286

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KATHLEEN ALLEN  
Notary Public  
State of Wisconsin

<p align="center"><b>NOTICE OF PUBLIC HEARING - AMENDMENT OF CURRENT BUDGET</b>  Johnson County Emergency Management Commission  Fiscal Year July 1, 2023 - June 30, 2024</p>				
<p>The Johnson County Emergency Management Commission will conduct a public hearing for the purpose of amending the current budget for fiscal year ending June 30, 2024.</p>				
Meeting Date/Time: 5/23/2024 05:30 PM		Contact: Dave C Wilson-Agency Director		Phone: (319) 358-6761
<p>Meeting Location: Johnson County EMA Building in the Policy Board room located at 4529 Melrose Avenue, Iowa City, IA 52246</p>				
<p>There will be no increase in taxes. Any residents or taxpayers will be heard for or against the proposed amendment at the time and place specified above. A detailed statement of additional receipts, cash balances on hand at the close of the preceding fiscal year, and proposed disbursements, both past and anticipated, will be available at the hearing. Budget amendments are subject to protest. If protest petition requirements are met, the State Appeal Board will hold a local hearing. For more information, consult <a href="https://dom.iowa.gov/local-gov-appeals">https://dom.iowa.gov/local-gov-appeals</a>.</p>				
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Iowa

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GANNETT

**AFFIDAVIT OF PUBLICATION**

Erin Shane  
Johnson City Emergency Mgmt Commission  
4529 Melrose AVE  
Iowa City IA 52246-9400

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# **NOTICE OF PUBLIC HEARING - AMENDMENT OF CURRENT BUDGET**

Johnson County Emergency Management Commission  
Fiscal Year July 1, 2023 - June 30, 2024

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• **Directors Report for May 2024**

- The Stafford Act Disaster Request by Iowa for the January blizzard has been denied by FEMA and the Biden Administration. I was notified a few days after our last meeting. HSEMD informs me they DO intend to appeal this in hopes of obtaining a Disaster Declaration. The requirements were all met as outlined. More to come on that.
- We have continued doing a lot of the required plans updates, meetings on that and prep work for the full-scale multi-agency exercise in August.
- We hosted several recent training classes. Travis will cover some of that below.
- We had a stranded boater call since the last meeting south of Hills and had to deploy a boat in the rain to tow back a stranded male and female boater to the boat ramp who had a mechanical issue.
- Several items have been sold at auction as we start rotating old 2006 UTVs with newer models and buying tracks for units that are staying in the fleet. The Quad that was at Oxford VFD and later at Conservation sold, the Snowmobile from 2007 sold, the trailer for it sold, a one-ton trailer and some other items are at the auction facility presently as well.
- We have some hazmat gear that is being sold as well as the old gator from JMFD that will be sold at auction soon. As those funds come in we are being to buy tracks for UTVs in Swisher, JCSO and Solon. We are also in the process of procuring an ATV with a winch, blade and cab to be assigned to LTVFD.
- One generator is still pending for the Lone Tree Shelter project. They are running into some challenges with electricians on a reasonable cut over switch and are working through that.
- Message boards are out for early voting.
- There have been several bike and road races already and planning on those related boards, permits and general safety planning are being addressed.
- Several spring storms recently have had us busy with small scale damage assessments and response but nothing major recently.
- Sirens needing repairs have all been completed and we are awaiting invoices for some rural sirens that had winter storm damage and batteries that were getting weak and needing replaced. Those that were marginal have all been replaced and the service provider has checked all those EMA is responsible for as well as any the cities made them aware of. One was a phone line issue. Lone Tree is working to order a new siren for the two old ones that predate the 70s for that town. I have a quote as well for one we would like to get approval to install near the string town grocery in SW Johnson County. That is under new business. It is all solar and the low bid was RC systems.
- The inside cellular BDA and WeatherSTEM unit move in Lone Tree are all being completed this week.
- We have ordered 1,000 feet of replacement river boom to replace that on the hazmat trailer that predates 2007 and is past its usable life. The old boom will be given away as training boom as it has no resale or trade in value and mice have damaged it. That is just under \$15K and is grant funded.
- We provided support for the Gran Gable bike race in the way of equipment for cities impacted by the route to keep bikers and motorists safe.
- The U of I helped us with extra message boards for that as we were over committed that weekend for message boards.
- The Iowa City wastewater plant showed off some of the EMA water distribution equipment at its recent open house.
- zed alone. That figure does not include the shelter carts which will come from the blizzard reimbursement funds.
- We are working with ICCSD on plan updates related to the rollout of the Standard Response Protocol for that district I am also working to see if we can piggy back on the training date that the instructor is coming to teach their key staff and we may be able to host one here for other smaller schools the day before or after.
- The planning for the August 2<sup>nd</sup> full scale drill continues with monthly planning and department trainings.
- We are assisting Mahaska and Iowa County with their drills this summer and they are helping us with ours as well.
- Only routine dive team training has been going on since the last meeting. They continue to rotate through equipment for annual service and the boat trailer had a bad wheel bearing that needed repairs recently.



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- The first of two Mavic replacement units that had battery failures is in. The second is on order and due in soon. The insurance company paid both claims and we covered the two deductibles for \$1,000.00 each.
- Still awaiting the City of Cedar Rapids to return the signed updated 28E and it is expected back any day now. I will get it filed and copies out to all involved as soon as I get it from them.
- Scott County should be returning our state (STR Coms Trailer) soon. It will be used for NL Blues and BBQ in July.
- Still working on the EMA storage project and next steps with builders etc. for civil work and next stages on planning the storage garage as it appears this is approved for bonding this next FY25 by the County Board.
- I have taught several stop the bleed courses this past month and we had to replenish training supplies. Some of which we are getting reimbursed from various grants and outside funds. (JCPH, JCEMS Assoc, Healthcare Coalition etc.).
- The Bomb team rad equipment renewals will be done this week and CPD has one new certified tech on the team who graduated this month from HDS school in Alabama, otherwise just routine training and exercise prep work for Aug.
- I had a meeting with Conservation Director Gullet on storm shelter plan updates and the upcoming exercise in August. They now have updated that plan and will be having staff participate in the exercise.
- Otherwise, working on a lot of planning policy updates is ongoing and will be turned into the state by July 1.

#### Deputy Director Report for May 2024

- HAZMAT –
  - Monthly trainings continue.
  - Thanks to ISU Rad Dept for providing multi topic training for May
  - Obtain the new items needed for Decon that I highlighted last meeting
  - 0 Call outs since last meeting.
- ARES –
  - April meeting was cancelled due to severe weather/working storm net. May meeting
- CERT –
  - Recruitment efforts ongoing – Will be putting together promo materials and obtaining a banner.
  - Confirmed team memberships and have locked in approximately 12 members remaining active on the CERT roster.
  - Held a Certificate Ceremony for the students on May 1. Thanks to ICFD, JCAS, DIAL, ICPD, UI Fire for the help with guest instruction this year and for attending the ceremony.
- LEPC –
  - Informational sharing has occurred since last meeting. No spills or concerns.
- COAD –
  - Next meeting pending United Way schedules.
- Healthcare Coalition (Service Area 5)
  - Communication platforms work continues.
  - Reimbursement for my travel to the Preparedness Summit in Cleveland has been received.
- COVID19
  - CAT Z Awaiting State/FEMA approvals. (about \$35K).
- Project Lifesaver
  - Serving 4 Clients at this time.
  - I wanted to acknowledge Chris Lenocho who is a CERT Volunteer/Tiffin Firefighter who has been a great assist to our agency in general but especially the past couple of weeks with Project Lifesaver.
  - I will be teaching the next group of ESS members, likely to be held this Spring/Early Summer.





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- Updates on Grants
  - HMEP 22 –Project complete and in closeout.
  - EMPG 23 –. Project complete and in closeout.
  - HSGP 23 – Awarded for \$113,000, Foam Trailer and River Boom. Quotes have been obtained. Dave and I will make visits to departments who own the equipment to spec items. Dave has been working with Airport and ICFD as well as others on a place to house it when it is done. NLFD has no inside space.
  - HMGP – 2019 Completed Projects Survey was sent to jurisdictions on May 4. Please ensure your jurisdiction has completed this by May 24, 2024. One survey per jurisdiction only please.  
[https://tworiversem.formstack.com/forms/jocoia\\_mitigationactionreview](https://tworiversem.formstack.com/forms/jocoia_mitigationactionreview)
  - HSGP \$200K project in partnership with HSEMD for archer barriers and light tower generator sets. Barriers have now been secured and our in Johnson County.
- Exercise Planning/Meetings for the August 2 Full Scale.
- Attended the NWS EM workshop at their office in Davenport.
- Attended (and we hosted) MGT 403 course
- Attended (and we hosted) Suspicious Mail Training for Elections and others, Instructed by Safeguard Iowa
- EMA hosted AWR 209, Media Course on May 18.

**Dave C Wilson – EMA Coordinator/Agency Director**