



# Johnson County Emergency Management Agency

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January 28th, 2010

The Johnson County Emergency Management Commission met in regular session on Wednesday, the 27<sup>th</sup> of January, 2010 at 7.00 p.m. in the Policy Board conference room at the Joint Emergency Communications Center & Emergency Management Agency Offices, located at 4529 Melrose Avenue, Iowa City, IA. This meeting is subject to Iowa open meeting laws and rules unless moved into closed or executive session. Agenda is posted at least 24 hrs in advance of all meetings both on the EMA Website and at the JECC Building entrance.

In attendance were: Terrence Neuzil- Board of Supervisors  
Dave Stannard- Coralville Fire Chief  
Mike Wright- Iowa City Councilman  
Donald Saxton- Oxford Mayor (Commission Chair)  
Steve Dolezal- Sheriff's Office Alternate  
Luke Hruby- Tiffin Representative  
Louise From- University Heights Mayor  
Dave Wilson- EMA Coordinator  
B.J. Dvorak- EMA Plans Officer

Guests were: Roger Jensen- ICFD  
Ken Brown- Johnson County Hazmat Team Leader & ICFD

## January 2010 Johnson County EMA Commission Meeting Minutes

1. Call meeting to order by chairperson at 7.00 p.m.
2. Amend or approve previous meeting minutes from December 2009 meeting.
  - Move to approve. Motion, by Mike Second by Dave Stannard, All Ayes- Approved.
3. Comments from the Public.
  - No Comments from the Public in attendance.
4. Topics from the Commission.
  - No Topics from the Commission members.
5. Communications Center Updates.
  - Levy was decreased to .70 per thousand.
  - There is a potential issue with the access rights to the Industrial Park Tower site.
6. Haz Mat Team Report or Updates.
  - Hazmat Team responded to West Branch for a Mercury spill incident on Jan. 14<sup>th</sup>.
  - Mercury Monitor will be going to Davenport Fire for a month to use for training.
7. R52 Replacement & Use of Old Chassis once this is done. (Funding options-Possible Action on approval to discuss financing plan with vendors for remaining balance not funded in FY10 budget).
  - Dave asked permission from the Commission to seek funding opportunities for a new rescue truck and report findings back to the Commission. Motion, by Mike Second by Dave Stannard, All Ayes- Approved.

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- Approached by Metro Bomb squad about use of the old R52 Chassis for use in towing its new trailer they intent to order & convert it to a tow vehicle. Commission willing to entertain options once they know the trade in value of the present truck. Dave to report back.
8. Tornado Siren project update
    - Business Radio and Fulton Engineering will work with Public Works Directors, Fire Chiefs and Racom to replace radio transceiver on all tornado sirens. This will commence in February. JECC will not be able to activate them for the purpose of fire calls though. Only for Tornado Warnings starting in July 2010.
  9. Planner Report & Commodity flow study/contract. (LEPC HMEP Funded)
    - Matt Woody from EHS Resource Group will begin conducting our Commodity flow study in February and will have final report done and to us no later than March 31<sup>st</sup>.
    - Dave Cirillo has taught hazmat refresher courses for North Liberty FD, Tiffin FD and West Branch FD so far this year.
    - Hazmat Plan conversion is almost complete.
    - B.J. had asked for Commission approval to attend a Grant Writing Workshop in Des Moines on February 25<sup>th</sup> and 26<sup>th</sup>. Motion, by Dave Stannard Second by Louise, All Ayes- Approved.
  10. Coordinator Report.
    - NFPA 1600 Course will be held at JECC on February 25<sup>th</sup> and 26<sup>th</sup>. Course is full. JCEMA intends to use this as the next step towards Dave's goal of becoming the first accredited County EMA in Iowa.
    - There have been several snow/ice related events this year that EMA has ramped up for.
    - Provided support for missing snowmobiler and 2 structure fires. Launched a Code Red call for the Northern half of Johnson County related to the missing snowmobile rider.
    - The 4 local tactical teams have been discussing possibly combining teams.
    - The hydraulic electric pump on R-52 had blown a main seal and was noticed during annual rescue training. It is the original pump and > 25 yrs old. Dave Wilson asked for a motion to replace the pump at the GSA rate of \$6,500. Motion by Mike, Second Terrence, all Ayes. Approved.
    - There will be a Functional HSEEP Graded EOC exercise on Tuesday, February 2<sup>nd</sup> to test out new EOC.
    - Since JECC was occupied October 1<sup>st</sup> there have been 1,233 people who have come through for training and meetings and 252 hours of training time. At the local conference room rate for a comparable room at the Iowa City Sheraton (Lindquist Room rate of \$375.00 per day) we have saved \$11,812.50 in room rental alone, not to mention lost time for locals to attend out of County Courses, mileage, hotel & per diem charges.
  11. Budget preview
    - Preview was based on assumptions of .70 evaluation for JECC and that the Board would fund the 2<sup>nd</sup> year of \$65,000 for R-52 with all other EMA specific lines at the same as the present FY.
    - Capital purchase items would be replace R52, Purchase a Plotter Printer and Replace the last Rescue Boat which is the one assigned to Solon FD and is about 15 yrs old.
  12. Financial Report.
    - Majority of the bills are passing through on behalf of the JECC.
    - Motion to accept report, Second, Approved, All Ayes
  13. Motion to Adjourn.
    - Motion, Second, Approved.

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