



Johnson County Emergency Management Agency

Dave C. Wilson
Coordinator

4529 Melrose Avenue

Iowa City, IA. 52246

PH: (319) 356-6700

Fax: 319-338-0028

E-mail: dwilson@co.johnson.ia.us

March 2nd, 2010

The Johnson County Emergency Management Commission met in regular session on **Wednesday, the 24th of February, 2010 at 7:00 p.m. in the Policy Board conference room at the Joint Emergency Communications Center & Emergency Management Agency Offices, located at 4529 Melrose Avenue, Iowa City, IA.** This meeting is subject to Iowa open meeting laws and rules unless moved into closed or executive session. Agenda is posted at least 24 hrs in advance of all meetings both on the EMA Website and at the JECC Building entrance.

In attendance were: Terrence Neuzil- Board of Supervisors
Orey Switzer- Coralville Alternate
George Murphy- Hills Representative
Mike Wright- Iowa City Councilman
Donald Saxton- Oxford Mayor (Commission Chair)
Lonny Pulkrabek- Johnson County Sheriff
Greg Morris- Solon Representative
Louise From- University Heights Mayor
Dave Wilson- EMA Coordinator
B.J. Dvorak- EMA Plans Officer

Guests were: Roger Jensen- ICFD

February 2010 Johnson County EMA Commission Meeting Minutes

1. Call to order by chairperson at 7:00 p.m. the Public Hearing for the EMA FY11 proposed budget.
2. Open the floor for the Public Hearing on the EMA FY11 proposed budget.
 - Proposed budget was published in the Iowa City Press Citizen and proof of publication was received by EMA. There were no changes since last months meeting and preliminary approval was also given.
3. Close the floor and the Public Hearing on the EMA FY11 proposed budget.
4. Action on the EMA FY11 proposed budget.
 - Move to approve. Motion, by Greg Second by George, All Ayes- Approved.
5. Call to order general meeting.
6. Amend or approve previous meeting minutes from January 2010 meeting.
 - Move to approve. Motion, by Greg Second by Terrence, All Ayes-Approved.
7. Comments from the Public.
 - No Comments from the Public in attendance.
8. Topics from the Commission.
 - No Topics from the Commission members.
9. Communications Center Updates.
 - There were some challenges over the IP site with the neighboring property owners regarding the location of the tower site, this has been worked out through the attorneys.
 - Dispatch Center is coming together nicely and is still on target to open 7-1-10

Dave C Wilson – Coordinator



Johnson County Emergency Management Agency

Dave C. Wilson
Coordinator

4529 Melrose Avenue

Iowa City, IA. 52246

PH: (319) 356-6700

Fax: 319-338-0028

E-mail: dwilson@co.johnson.ia.us

10. Haz Mat Team Report or Updates.
 - A new mercury clean up kit has been ordered to replace the old one.
11. R52 replacement project report.
 - Meeting with Toyne manufacturing next week to get prices for replacement of R-52 vehicle. Potential vendors are: Alexis, RVI, Kustom, and Toyne. Dave has a call in to Hills Bank to check on rates for short term loan from 7-1-10 through 7-1-11.
 - Trade in value for the present R52 is only \$5,000 for truck and box. Most vendors were not interested in taking it on trade in due to inventory they already have and condition of the unit vs. resale profit potential. Police Chiefs Association was interested in getting a custom made trailer for bomb team to pull behind the old R-52 truck and pulling the box off of it if the Commission would allow it to be used for a trailer pulling Vehicle. Discussion on this followed. No decision made. No action taken.
12. Tornado siren narrow banding project report.
 - Project is still on going. Racom has the infrastructure and signal up and operational. Official conversion will start on Tuesday March 2nd 2010 for all the sirens and be complete before the end of the month.
13. Planner Report & Commodity flow study/contract. (LEPC HMEP Funded)
 - Matt Woody with EHS Resource Group is working on completing our commodity flow study and should have a written report to us by no later than March 31st.
 - ESF-10 Hazmat Plan conversion is complete and has been sent to the State for review. ESF-1 Transportation Plan conversion is now underway.
14. Coordinator Report.
 - EOC Functional exercise was conducted on February 2nd and went fairly well. Reviews were good. There were a few mechanical issues that we need to look to improve.
 - A Number of courses have been held at JECC this month and since opening. The spreadsheet was sent via email to the Commission.
 - National Emergency Managers Association Convention will be held in Des Moines next year.
 - Our plan is to have 50 percent of the Planning conversions completed this year.
 - Matt Wagner will be here interning primarily on Thursdays and Fridays helping out with projects.
 - We will be having a planning meeting at the EOC on Friday, March 19th at 1330 with the partners on enhanced risk for floods. Iowa City area has a 13 percent greater than normal risk for flooding this season and a 98% chance of release rates hitting 10,000 CFS outflow from the Coralville Dam so we need to refine planning for that and refine any plans that apply in anticipation of that. The Dam is drawing down until 3-20-10 to a level of 679 feet above sea level from the normal pool conservation level during the winter of 683.
15. Financial Report.
 - Most are JECC Bills as noted in the handout.
 - Hazmat software annual update is listed.
 - New Hurst pump is listed.
 - Reimbursements.
 - First quarter EMPG revenue has not been received yet. State is usually 3 to 4 months behind on getting checks sent out due to continuing resolutions by Congress every year.
 - Motion to accept report. Motion, by Greg Second by George, All Ayes-Approved.
16. Motion to Adjourn.
 - Motion to adjourn. Motion, by Lonny Second by Greg, All Ayes-Approved.

Dave C Wilson – Coordinator