



Johnson County Emergency Management Agency

Dave C. Wilson
Coordinator

4529 Melrose Avenue
Iowa City, IA. 52246
PH: (319) 356-6700
Fax: 319-338-0028
E-mail: dwilson@co.johnson.ia.us

June 24th, 2010

The Johnson County Emergency Management Commission met in regular session on Wednesday, the 23rd of June, 2010 at 7.00 p.m. in the Policy Board conference room at the Joint Emergency Communications Center & Emergency Management Agency Offices, located at 4529 Melrose Avenue, Iowa City, IA. This meeting is subject to Iowa open meeting laws and rules unless moved into closed or executive session. Agenda is posted at least 24 hrs in advance of all meetings both on the EMA Website and at the JECC Building entrance.

In attendance were: Pat Harney- Board of Supervisors Alternate Representative
Dave Stannard- Coralville Representative & Fire Chief
George Murphy- Hills Representative
Mike Wright- Iowa City Representative & Councilman
Donald Saxton- Oxford Mayor (Commission Chair)
Lonny Pulkrabek- Johnson County Sheriff
Scott Grabe- Swisher Mayor
Greg Morris- Solon Representative
Luke Hruby- Tiffin Representative
Louise From- University Heights Mayor
Dave Wilson- EMA Coordinator
B.J. Dvorak- EMA Plans Officer

Guests were: Roger Jensen- ICFD

June 23rd 2010 Johnson County EMA Commission Meeting Minutes

1. Call to order by chairperson at 7.00 p.m.
2. Amend or approve April meeting minutes.
 - Move to approve. Motion, by Greg Second by Scott, All Ayes- Approved.
3. Amend or approve May meeting minutes.
 - Move to approve. Motion, by Greg Second by George, All Ayes- Approved.
4. Comments from the Public.
 - No Comments from the Public in Attendance
5. Topics from the Commission.
 - No Topics from the Commission members.
6. Communications Center Updates.
 - JECC open house went well and had around 150 people in attendance.
 - Still on track to open on the 29th at 3 A.M.
7. Haz Mat Team Report or Updates.
 - Hazmat 1 was called to Morse Road for a propane cylinder that popped loose and was leaking. Incident was handled.

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- There will be no July Hazmat Team Mtg.
8. Planner Report
 - ESF's Base Plan, 1, 2, 3, 4, 5, 7, 8, 9, 10, 11, 12, 13, 14, and 15 have all been submitted to the State for review. ESF 10 is already approved by State. The rest are under review. Mitigation & Recovery are approved as is the FEMA Mitigation Plan.
9. Coordinator Report
 - Annual NIMS compliance reports are due to the State by August. They have been mailed out to all the municipalities.
 - Public Health and EMA are going to be working on a Medical Reserve Corps Grant that will be worth \$10,000 and starting an MRC to be used for staffing annual flu clinics and Medical Special Needs Shelters.
 - Tornado sirens were activated from the JECC for a tornado warning in Lone Tree and worked well.
 - Siren conversion is almost complete. 12 decoders need to be changed out yet.
 - Ag extension building at the Johnson County fairgrounds will be annexed out to Iowa City.
10. Financial Report.
 - As of today we have \$243,483.69 to carry over into new FY. Even with \$125,000 set aside for replacement of R-52 truck there is still \$118,483.69 left. This is the best carry over EMA has had in the past 15 years.
 - Last of JECC bills except for Harris payments is on this months report. They now use a private vendor for claims and no longer show on our reports except the Harris payments.
 - Motion to accept report. Motion, by Greg Second by Mike, All Ayes- Approved.
11. Action to formally adopt move of outdoor siren test day to the first Wednesday of each month at 10 am starting July 7th 2010
 - Motion to approve. Motion, by Greg Second by Luke, All Ayes- Approved.
12. Motion to adjourn regular meeting and move to closed session for annual performance review of Coordinator.
 - Motion to close regular session. Motion by Lonny Second by Luke, All Ayes- Approved.
13. Closed Session Opening and Closing for annual EMA Coordinator performance review.
14. Approved pay raise of three percent for the EMA Coordinator for annual raise. Motion by Lonny, Second by Mike, all Ayes – Approved.