



Johnson County Homeland Security & Emergency Management Agency
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Coordinator/Director

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October 28th 2010

The Johnson County Emergency Management Commission met in regular session on **Wednesday, the 27th of October, 2010 at 7.00 p.m. in the Policy Board conference room at the Joint Emergency Communications Center & Emergency Management Agency Offices, located at 4529 Melrose Avenue, Iowa City, IA.** This meeting is subject to Iowa open meeting laws and rules unless moved into closed or executive session. Agenda is posted at least 24 hrs in advance of all meetings both on the JECC-EMA Website, the Johnson County Website and at the Public Entrance to the JECC Building.

In attendance were: Mike Wright- Iowa City Councilman
Donald Saxton Oxford Mayor (Commission Chair)
Joe Lalla- Sheriff's Office Alternate
Scott Grabe- Swisher Mayor
Luke Hruby- Tiffin Representative
Louise From- University Heights Mayor
Dave Wilson- EMA Coordinator
B.J. Dvorak- EMA Plans Officer

Guests were: Roger Jensen- ICFD
Ken Brown- Johnson County Hazmat Team Leader & ICFD

October 27th 2010 Johnson County EMA Commission Meeting Minutes

1. Call to order by chairperson at 7.00 p.m.
 - Due to lack of a quorum (only 6 commission members present) (7 required for quorum), all action items were tabled until combined November/December 2010 EMA Commission meeting. No action taken.
2. Amend or approve previous meeting minutes or this agenda.
 - Tabled until November/December meeting.
3. Comments from the Public.
 - No Comments from the Public.
4. Budget discussion for upcoming FY12 for EMA.
 - Budget draft was sent out electronically for everyone to review. Final budget will be out in January.
 - The 3 boat motors at JCSO will be replaced next year.
 - R-52 replacement will be in July's budget.
 - \$5,000 MRC grant will be included in budget.
5. Topics from the Commission. Resolution / 28E.
 - No Topics from the Commission.
6. Communications Center Updates.
 - Reliability testing for radios is still on hold for now.
 - Executive Director search is moving forward.
7. Haz Mat Team Report or Updates. (Tiffin Call)
 - Training in October was on Ethanol.
 - November training will be on driving Hazmat 1.
 - Responded to a diesel leak at the Tiffin Rest area on October 12th.
8. Planner Report. Upcoming LEPC Mtg, Code Red Test, Rad. Mtg. in KC MO. Other.
 - EMA launched a Countywide CodeRed call on October 13th to evaluate our local telephone infrastructure. Had 63% connect rate and 241 new subscribers. Code Red reimbursed the used minutes back to us.
 - LEPC will be meeting on Tuesday, November 23rd at 10:00 AM at the JECC

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- 2011 HMEP award letter will be out in early November for hazmat training.
 - Attended a Region 7 Radiological Assistance Committee Mtg. in Kansas City, MO to discuss radiological procedures.
9. Coordinator Report: MRC Unit, RACES Unit, ICS 300, Position Specific Training, R6 HSEM FFY10 Grant.
- MRC unit met for the 3rd time. Exploring a joint team MOU with Linn County.
 - RACES unit is operational and replaces the previous Iowa City Amateur Radio Club.
 - Two ICS 300 classes coming up December 21st/ 22nd and another January 8th/ 9th here in the EOC.
 - Position Specific training for Logistics, Planning, Operations and Command courses will be held here in March 2011 and a Communications Lead or Com L, course is also being planned. ICS 400 to Be in April 2011.
 - The FFY10 Homeland Security Grant got approved for training and planning only and will be operated as one grant throughout the state. Story County will be the fiscal agent for all 6 Regions.
10. Financial Report. (old boat, trailer, gps and two motors being auctioned off tonight at Sharpless Auction House).
- Revenue side is \$988,998.02. Biggest portion is first installment to JECC which gets passed through.
 - Expenditure side had a few JECC bills.
 - SUV had some maintenance and repairs done.
 - Financial Report tabled until November/December Meeting.
11. Adjourn.
- Meeting adjourned @ 7:20 p.m. and all items tabled until next month's November/December meeting which is on 12-1-10 at 7:00 pm.