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### LEPC Minutes of October 6<sup>th</sup>, 2015

The Johnson County LEPC met on Tuesday, October 6<sup>th</sup>, 2015 at the JECC/EMA. LEPC Chair Dave Wilson called the meeting to order at 10:00 AM. Greetings were extended and self-introductions were made around the room. In addition a sign-in was passed around and is attached.

- Introductions- by all and sign in sheet attached.
- Old Business
  - The minutes from the previous LEPC meeting in March were reviewed and a motion to approve as published was made by BJ Dvorak and a second by Ed Riehle. All Ayes. Motion to approve previous minutes carried and minutes from the March 2015 meeting are adopted.
  - Integrated DNA Technologies exercise is still in the planning phase with three meetings complete. Still trying to determine the level of availability and involvement from Coralville Fire Department, but Coralville Police, the Bomb squad and the Hazmat team as well as EMA and an on duty JCAS crew are planned for participation in the event as well as the IDNAT staff. There will be more discussion as things get closer.
- HMEP grant updates/status reports. (Dave)
  - HMEP Training for FFY16, the budget approved by the State is as follows: \$2,326.11 for planning which will be spent entirely on refreshing the three commodity flow studies that we have contracted with a contractor to complete. The study will do highway, rail and pipeline after all. Since the cost of the three studies will be \$3,000.00 and the shortfall in the grant was small then the EMA budget can cover the difference between the grant and the contracted amount. It is in our best interest to go ahead and complete all three studies this year so we have gone ahead with the contractor to do all three studies this year. Additionally there is a chance we may be able to get reallocation money from the State at the end of the grant performance period to cover that difference, but if not EMA can cover it. The studies will start in October and be completed by the end of February 2016.
  - For Training the grant award is \$2,173.10 and will be used to send hazmat team members to the Hazmat Technician School in Lansing, MI. The grant funds will all be 100% expended by the end of the grant performance period which is late summer 2016.
  - The FFY17 HMEP grant will be written by Shawn Sharp the new EMA Deputy Director and he will be working with the LEPC and Hazmat Team to identify projects in addition to the standard sustainment training of team members.



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- The lower of the two bids was Steve Hergenreter. Dave has informed Steve that he should go ahead and perform all three commodity studies and invoice EMA the entire amount. Whatever is not covered by the grant EMA will cover. Steve has already begun the project. The Contract is attached.
  
- For the HMEP FFY16 Rail Car Training, Lisa informed Dave that we can expect that the grant of \$1,083.10 for a Railcar class was approved however it is not enough to cover the cost of that course so we have requested we be allowed to use those training funds to send team members to the Tech 1 and 2 classes instead. Still awaiting response from State on this request. The amount was several thousand short of what the cost of the rail course would cost.
  
- Haz Mat Team report - Dave
  - Station 2 is out on a call and B/C Platz had a conflict and is unable to attend. There has been one call for service since the last meeting back in March it was for a semi that hit the Dubuque street and I – 80 bridge over the summer. The spiller spilled only diesel and the invoice was paid already. There are currently 30 members on the team and it is fully staffed. The teams' next training is on the river boom equipment.
  
- Case Review by David McClain from U of I Water Department on the July 2011 call was presented and the summary is attached to the minutes.
  
- ESF-10 update for 2015 was sent to the State and has been approved by HSEMD and we have the letter of compliance.
  
- A work group will be formed soon for the next plan review for ESF-10 for 2016 and Bonnie from the State Hygienic Lab has indicated their interest in participating in the plan review this year.
  
- HSEMD has provided updated DNR Emergency Call labels for the ERG books. Anyone needing those can request them from EMA and we distributed them to agencies on hand today.
  
- No updates from JCPH for the Coalition. They continue to work on Ebola grant requirements and other grant requirements.
  
- 2016 Vigilant Guard Exercise will be in the EOC on January 11<sup>th</sup> it is an EOC exercise only. Members should feel free to participate. Plan to arrive by 9:00 am that day and be done by early afternoon. We will provide lunch. It will be a combination weather and technology type drill.



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- New Business: Rapid Tag and Dragon Fly software was purchased by EMA and has been used over the summer for some larger scale community events. It is available to anyone wishing to use the Dragon Fly IAP system. It is on a portable hard drive. We will be happy to show your agency how to use it or help you do your first IAP on it. As with any Tech software it has things that are unique to it. The Rapid Tag and Salamander systems allow for user to track people, volunteers and equipment which is beneficial in FEMA claims and other day to day tasks. Shawn will be providing technical assistance to anyone wishing to use those systems. It is available to partners here in the community at no cost to your agency.
- Bonnie stated they have hired Drew who was one of their interns as the new Biosafety Officer at the State Hygienic Lab. Many in the room will remember Drew from attending these meetings in the past as an intern and will be seeing his face again in the future at these meetings.
- Spring meeting: The spring 2016 LEPC meeting is scheduled for March 16<sup>th</sup> at 10am here.
- Motion to adjourn: Motion by Ed R. and Second by Barry B. All approved and meeting adjourned at 10:38 am