
MEETING MINUTES

Joint Emergency Communications Services Association of Johnson County Policy Board

Meeting Date: September 16, 2008

Board Members Present: Henry Herwig, Coralville City Council
Pat Harney, Johnson County Supervisor
Regenia Bailey, Iowa City Mayor
Lonny Pulkrabek, Johnson County Sheriff
Tom Salm, North Liberty Mayor
BJ Dvorak, Johnson County Emergency Management,
alternate for Dave Wilson

Board Members Absent: Mike Wright, Iowa City City Council

Others Present: Jeff Davidson, City of Iowa City
Rick Wyss, Iowa City Police Dept.
Jim Thayer, Johnson County Sheriff's Dept.
Bill Hoefler, Neumann Monson Architects

Minutes by: Bill Hoefler

1. Call to Order by Chairperson Herwig

2. Revised Plans and specifications for construction of Joint Emergency Communication Center (JECC) building

- i. Neumann Monson reported on the revisions to the Bid Documents (dated 8-29-08) since the previously approved Public Hearing set (dated 8-18-08):
 - A. General coordination between drawings and specs based on comments received from Stanley peer review.
 - B. General coordination between drawings and specs from Neumann Monson's own internal review during peer review time period.
 - C. Final coordination with Elert, who was also sent the peer review set.
 - a. The Board asked that Neumann Monson double-check with Elert that the final electrical design loads of the computer Equipment Room still leave capacity for filling out the entire room and building.
 - D. No major scope changes from 8-18-08 set.
 - E. Construction bids still estimated to come in just under \$5,000,000.00.
- ii. The Board asked that for future reference Neumann Monson calculate the estimated amount of potential change orders, etc. that may have been saved due to the peer review process.

- a. Henry Herwig opened the Public Hearing.
 - iii. There was no discussion.
 - iv. Henry Herwig closed the Public Hearing.
- b. Regenia Bailey moved, and Lonny Pulkrabek seconded, to adopt a RESOLUTION APPROVING REVISED PLANS AND SPECIFICATIONS, FORM OF CONTRACT, AND ESTIMATE OF COST FOR THE JOHNSON COUNTY JOINT EMERGENCY COMMUNICATIONS CENTER. Motion passed 6-0-1 by roll-call (Wright absent).

3. Other Business

- a. JECC Bids will be due 2:00pm 9/23 at IC City Clerk's office; to be read immediately in Harvat Hall.
- b. Policy Board will meet 9:00am 9/26 to consider award of the JECC construction contract and consider action on construction site observation.
 - i. Proposals are being received from Stanley and Neumann Monson for construction site observation.
 - ii. Required permit inspections by the City will also occur, as well as periodic site visits and construction administration duties included in architect's basic services.
- c. Three Radio System proposals were received. They will be reviewed by the subcommittee and Elert, with a meeting scheduled for 10/1.
- d. The application deadline for the Executive Director position is 9/22. Sixteen applications have been received so far. The subcommittee and Elert will meet on 10/2 at the Waterplant to review applications.
- e. Seven general contractors have indicated to Neumann Monson that they plan to bid the JECC construction project.

4. Adjournment

- a. It was moved and seconded to adjourn. Motion carried unanimously. Meeting adjourned.