

MEETING MINUTES
JOINT EMERGENCY COMMUNICATION CENTER FOR JOHNSON COUNTY POLICY BOARD
FRIDAY, SEPTEMBER 25, 2009, 2009 – 8:00 A.M.
SEATS/SECONDARY ROADS FACILITY-LARGE CONFERENCE ROOM

MEMBERS PRESENT: Coralville: Henry Herwig
Iowa City: Regina Bailey, Mike Wright
Johnson County: Pat Harney
North Liberty: Tom Salm
Johnson Co. EMA: Dave Wilson

1. Call to order; recognize alternates

Chairperson Salm called the meeting to order at 8:05 a.m. There were no alternates present

2. Public discussion of any item not on the agenda

No public discussion.

3. Update from User Advisory Committee September 22, 2009 meeting.

Chief Rocca provided an update of the User Advisory Committee meeting of June 23, 2009.

4. Discussion of P25 Migration Plan with Harris Corporation and Racom.

The Policy Board received an update from Executive Director Sullivan about a delay in the P25 Migration due to software problems with the P25 programming. There was not a Harris Corporation representative present at the meeting so the Policy Board tabled the discussion until the October Policy Board meeting and directed the Executive Director to advise Harris Corporation, Elert and Associates and Racom to all be present and prepared to discuss the migration issues at the October meeting.

5. Discussion of E911 VoIP Phone System RFP and action to authorize legal counsel and the Executive Director to enter into negotiations with Qwest and Racom to recommend an award and complete a contract.

Jeff Stone and Mike Sullivan updated the Policy Board regarding the RFP responses that were provided from Qwest and Racom. The Policy Board asked Elert to provide their technical evaluation of the respondents for their review before the October Policy Board meeting.

6. Action to approve purchase of engineering services from Involta.

The Policy Board approved (by consensus) and authorized the Executive Director to purchase engineering services from Involta as part of the emergency communications project. The Executive Director will coordinate these activities with the Associate Director/Systems Administrator who will direct the work provided by Involta.

7. Action to approve additional services from Baker Communications.

The Policy Board approved by consensus, the purchase of additional services to be provided by Baker communications that was outside of the original scope of work. The Associate Director/Systems Administrator will direct this work with Baker Communications.

8. Action to approve contract with SMART.

Legal Counsel Jeff Stone provided an update of the contract negotiations between the JECC and SMART. The agreement is ready for Policy Board approval. The Policy Board approved by consensus the approval of the SMART contract and authorized legal counsel and the Executive Director to execute the contract and schedule the work.

9. Discussion to approve entering into negotiations and approval of an agreement with USCOC of Greater Iowa for the provision of DBA's in the JECC to improve cellular communications inside the building.

The Policy Board approved by consensus, and authorized the EMA Director and JECC Executive Director to enter into negotiations and script a contract for legal counsel to review and approve. Additionally, the EMA Director and JECC Executive Director were authorized to execute the contract after legal counsel review and approval.

10. Other business

There was no other business.

11. Adjournment.

Salm declared the meeting adjourned at 9:18a.m.