

MEETING MINUTES
JOINT EMERGENCY COMMUNICATION CENTER FOR JOHNSON COUNTY POLICY BOARD
THURSDAY, OCTOBER 29, 2009, 2009 – 8:00 A.M.
JECC POLICY BOARD CONFERENCE ROOM
4529 MELROSE AVENUE, IOWA CITY, IOWA

MEMBERS RPRESENT: Coralville: Henry Herwig
Iowa City: Regenia Bailey, Dale Helling (alternate)
Johnson County: Lonny Pulkrabek
North Liberty: Tom Salm, Chairperson
Johnson Co. EMA: Dave Wilson

1. Call to order; recognize alternates

Chairperson Salm called the meeting to order at 8:05 a.m. Dale Helling was the Iowa City alternate for Mike Wright.

2. Approval of minutes from the August 28, 2009 and September 25, 2009 meetings.

The August 28th minutes were approved as amended indicating members present to indicate that Lonny Pulkrabek was not present at that meeting. The September 25th meeting minutes were approved as amended indicating the correction of the scribes error in spelling the word “present” and indicating that Chairperson Tom Slam was not present at that meeting and the Vice-Chairperson Mike Wright opened and conducted the meeting. Motion by Pulkrabek with second by Herwig to approve minutes with corrections. Roll call: 6 ayes, 0 nays.

3. Public discussion of any item not on the agenda

No public discussion.

4. Update form User Advisory Committee October 27, 2009 meeting.

Chief Rocca provided an update of the User Advisory Committee meeting of the October 27, 2009 User Advisory Committee meeting. There was discussion from Sheriff Pulkrabek and Dave Wilson regarding encryption for fire and EMS radios indicating that encryption for these agencies was not necessary. Dave Wilson indicated that removing that feature from those radios could result in a \$250,000 to \$500,000 savings. Regina Bailey requests that more information about the number of calls by fire and EMS using encryption. Sheriff Pulkrabek and Dave Wilson commented that they were concerned about the costs involved in moving forward with encryption for fire and EMS radios. The issue was tabled pending the provision of more information as requested. No action taken.

5. Discussion of P25 Migration Plan with Harris Corporation, Elert, and Racom representatives.

Mike Kelley was present representing Harris Corporation. John Thompson and Dave Kaun were present representing Elert and Associates. Terry Brennan and Nick Loney were present representing RACOM. Executive Director Sullivan opened the discussion. Wilson and Bailey asked Mike Kelley to explain the

delay in the schedule in more detail. Kelley explained in detail how the schedule progressed to this point. He explained equipment problems that were not software related. He mentioned that it is an issue of which software version to use since an updated version will be available soon after July 1, 2010. Kelley also mentioned that he will be shipping switches and Net First equipment in December to the JECC and University of Iowa DPS. Thompson agreed with Kelley that M/A Com did stress that the tower sites needed to be acquired before the project schedule started. They had not been acquired before the project started. Bailey asked if the delay would cost the JECSA more money. Kelley replied that it would not as far as Harris is concerned. Pulkrabek spoke about the City, County and JECC all taxing for dispatch services and it was understood that neither the City nor the County would not have to levy for their respective dispatch centers in FY 2011. Bailey voiced her concern about how well the City 800 megahertz system will hold up through the transition. Wilson comments that he is still concerned about why the Policy Board was misinformed by software versus tower issues causing the delay in opening the center before July 1, 2010. There was a lengthy discussion that followed. Pulkrabek mentioned that the Board did not feel like they had a point person since Mike Milas left the project. Kelley discussed tower completion schedule and mentioned that Sullivan and Stone's involvement in the tower acquisition issues was a considerable help in getting the tower sites acquired and constructed quicker than expected. No action taken.

6. Discussion of E911 VoIP Phone System Evaluations provided by Elert and Associates.

Wilson stated that E911 funds are available for the E911 VOIP System. Kaun and Thompson discussed Elert's technical evaluation document that had previously been distributed to Board members by the Executive Director. Sullivan and Stone recommended awarding the RFP to RACOM. Motion by Herwig second by Bailey to award the RFP to RACOM and authorize the Executive Director to sign the agreement. Roll call 6 ayes, 0 nays.

7. Discussion regarding procedure to evaluate the JECC Executive Director

Bailey and Salm discussed the procedure with other Board members. Bailey stated they would like to have the evaluation completed by December 9, 2009. No action taken. Agreed to have group move ahead as Chairperson Salm outlined.

8. Other business

Pulkrabek mentioned three issues, the desire to pay the bonds off early with levied funds, avoidance of Policy Board meetings on Thursday's since it conflicts with County Board meetings and it is necessary to have Supervisor Pat Harney present at JECSA Board meetings, and the issue of water seeping into the server room. Wilson discussed the EMA using County bonds in the amount of \$50,000 to purchase tornado sirens. Rocca mentioned that he had anticipated the issue of radio counts and configurations would be discussed at this meeting and the Board was going take action on the issue. The issue will be part of a change order request for the Policy Board November 23, 2009 meeting. No action taken.

9. Adjournment.

Salm declared the meeting adjourned at 9:30a.m.