

## MEETING MINUTES

Joint Emergency Communications Services Association of Johnson County  
Policy Board  
Friday, January 23, 2015 at 7:30 a.m.  
4529 Melrose Avenue, Iowa City, Iowa  
Policy Board Conference Room

DIRECTORS PRESENT:	Iowa City:	Susan Mims
	Johnson County:	Terrance Neuzil
	Johnson County EMA:	Dave Wilson
	North Liberty:	Chris Hoffman
	Coralville:	John Lundell
	Johnson County:	Lonny Pulkrabek

### 1. Call to order; recognize alternates.

Terrance Neuzil called the meeting to order at 7:32 a.m. Tom Markus was absent and no alternate was present. Also attending were Tom Jones, Nick Trenary, Brandon Siggins and Todd Evans JECC.

### 2. Action to approve minutes of the December 16, 2014, Policy Board Meeting.

Mims made a motion to approve the minutes as presented, seconded by Lundell. Minutes approved.

### 3. Comments from the public.

Bonnie Winther, representing the Communication Workers of America Union was present. She wished to make the Board aware that the relationship with the dispatchers and supervision was deteriorating. They had been told by a past dispatch supervisor that they were not allowed to attend these policy board meetings or contact them. She commented the morale was bad, she receives at least a couple of emails per week. They feel talking to supervisors becomes adversarial. The Union has worked very hard to build a relationship with the Director and Communications Supervisors and feel this is falling backwards. She feels this needs to be fixed and felt the Board needed to be aware of this situation.

Neuzil commented he would sit down with the Director and Communications Supervisors to review the issues, changes in policies and see if these could be worked out.

### 4. Executive Director's Update.

Jones stated that on January 5, 2015, he had presented the 2016 FY budget to the Board of Supervisors. He felt it went well and answered any questions the Board had regarding the budget.

On January 8, 2015, the Contract with Priority Dispatch and ProQA was signed and able to proceed with the project with both vendors. It is the hope that the new Emergency Medical Dispatching software will be in operation by the end of April.

As a follow-up on an informational email Jones sent out earlier this month about the formula error in the fiscal year 2016 budget spreadsheet, he has received confirmation from the JECOSA attorney that the budget will not have to be re-published. The funds can come from JECOSA's operating cash balance. No further funds will need to be requested for bonding by the County.

Jones received Elert's final recommendations to the City of West Branch. It is JECOSA's move to research the feasibility of this request to see the impact it will have on our facility and staff to see whether to move forward on this request.

**5. Anderson Larkin & Co. PC to present financial audit from Fiscal Year 2014.**

Mike Podliska presenting their findings from the audit. He said there is still not a complete segregation of duties, but it is segregated as well as it could be, with the staff available and it is better than it was 3 years ago. This is an item he is required to state because of the situation.

Pulkrabek made the motion to accept the audit and it was seconded by Hoffman. Motion carried.

**6. Discussion Item: Discussion on JECC employees using fitness facility at Secondary Roads and any contributions by JECOSA to the facility.**

JECC employees were surveyed as to whether they would use the facility at Secondary Roads if allowed to do so. Twenty employees responded to the survey that they would use the facility and 2 responded they would not. The Board of Supervisors has set aside \$10,000.00 to fund the facility. JECOSA has an elliptical and treadmill they would be willing to donate if this group is permitted to use the facility.

The motion was made by Hoffman to contribute this equipment if the JECC employees are approved to use the facility and if not, authorizing the Director to sell the equipment; seconded by Wilson. Motion passed.

**7. Other business.**

Lundell asked if there could possibly be a follow-up discussion with Attorney Jeff Stone about the tower in Solon. This was duly noted.

Wilson stated he felt there should be an Open House to show off the Johnson/Linn counties link in services to make the public aware.

Terrance Neuzil wanted to make the Board aware that there will be some progressive moves in the next five years as to the property surrounding this area, such as housing development, a park, trails, etc.

Neuzil asked about the meeting schedule for the remainder of the year. The next meeting will be March 27<sup>th</sup>, then June 26<sup>th</sup>, September 25<sup>th</sup>, and the November and December dates are tentative because of the holidays.

**10. Consider a Motion to adjourn.**

Motion was made by Wilson, second by Mims. Meeting adjourned at 8:23 a.m.