

MEETING MINUTES

Joint Emergency Communications Services Association of Johnson County
Policy Board
Friday, January 25, 2013, at 7:30 a.m.
4529 Melrose Avenue, Iowa City, Iowa
Policy Board Conference Room

DIRECTORS PRESENT:	Coralville:	John Lundell
	North Liberty:	Tom Salm
	Iowa City:	Susan Mims, Michelle Payne
	Johnson County:	Janelle Rettig; Terrance Neuzil
	Johnson County EMA:	Dave Wilson

1. Call to order; recognize alternates.

Tom Salm called the meeting to order. Iowa City, Councilwoman Michelle Payne was recognized as an alternate for Tom Markus. Terrance Neuzil was recognized as an alternate for Lonny Pulkrabek.

2. Action to approve minutes of the December 17, 2012, Policy Board Meetings.

Lundell moved to approve the minutes and Payne made a second to this motion. Motion passed 7-0.

3. Comments from the public.

No public present.

4. North Liberty commented officers had complained they were being put on hold by radio. Chuck Hodges looked up the statistics to check out this complaint and eleven (11) calls were put on hold less than one (1) minute; five (5) calls were put on hold less than two (2) minutes. The Policy Board felt these were very acceptable percentages.

Jones commented that the new County Auditor was putting money into the JECC fund now on a quarterly schedule. Rettig commented that the Auditor has an open-door policy and was very easy to access and wants to be accommodating to everyone. Rettig also commented that of \$600,000 new money received, JECC was using over \$300,000 of this amount. This is one of the explanations that the S.E.A.T.S. (Urban Services) bus may be cut back with funding as they were originally budgeted \$168,000 and they were now up to \$600,000.

5. Executive Director's Report.

Jones reported Harris had been onsite most of January to upgrade and replace with some new equipment in the approximate amount of \$300,000 to match the Linn County equipment. There is about a week left for the upgrade.

Jones also reported on the budgeting of JECC and he is working with the County Treasurer on receiving bonding money. He also commented an outside auditor will be here in March to examine FY2012 records.

As requested by the Policy Board, Jones has been working with our insurance agent on an Employee Dishonesty Policy. We have a \$25,000 limit now per incident.

Jones was asking for comments from the Policy Board as to the Vendor's Lists that were attached to the Agenda and which format the Board wishes to see. The consensus was they like the disbursements list showing vendor, amount and purpose. It was asked if this vendor's list could be sent separately to the Policy Board. Jones will see that this is done.

Lundell asked about the road sign on Melrose Avenue showing JECC's location and Jones is following up with Iowa City on this.

6. Action to Approve Resolution 2013-01, approving adding a non-voting representative from the Linn County Radio Governance Board to the User Advisory Committee.

Mims made a motion for Resolution 2013-01 to be approved, second by Rettig. Board wanted the resolution to be re-worded to leave open for any Linn County Radio Governance Board member instead of designating a particular person to participate. After this correction was made, the Motion carried.

Dave Wilson commented that Black Hawk County is also looking into this joint effort as well.

7. Other.

The Board is hoping there will be some new possible bidders for the work being done and equipment being purchased from Harris. Wilson said there are some multiband useable systems that some other agencies are trying to work together with one vendor to get better pricing. He also commented Iowa Emergency Management System is trying to lobby for the wireless revenue from the state.

8. Next meeting date for 2013.

Next meeting is March 22, 2013 in the a.m.

9. Consider a Motion to adjourn the meeting.

Mims motioned for adjournment, second by Wilson. Motion carried. Meeting adjourned at 8:00 a.m.