

MEETING MINUTES

Joint Emergency Communications Services Association of Johnson County
Policy Board
Friday, June 26, 2015 at 7:30 a.m.
4529 Melrose Avenue, Iowa City, Iowa
Policy Board Conference Room

DIRECTORS PRESENT:	Iowa City:	Tom Markus
	Johnson County:	Terrence Neuzil
	North Liberty:	Chris Hoffman
	Johnson County:	Lonny Pulkrabek
	Johnson County EMA:	Dave Wilson

1. Call to order; recognize alternates.

Terrence Neuzil called the meeting to order at 7:30 a.m. Susan Mims was absent and her alternate was Michelle Payne. John Lundell, representing the City of Coralville was absent and Mitch Gross was his alternate. Also attending were Tom Jones, Nick Trenary, Brandon Siggins from JECC, Attorney Jeff Stone, and Diana Kremzar from Johnson County Public Health Department.

2. Action to approve minutes of the March 27, 2015, Policy Board Meeting.

Markus made a motion to approve the minutes as presented, seconded by Hoffman. Minutes approved.

3. Comments from the public.

No public present.

4. Executive Director's Update.

Jones reported at the end of April he and Brandon attended the International Academy of Emergency Dispatch's Navigator 2015 conference. It was very informative and they were able to bring back programs for the dispatchers to review for their continuing certification.

Harris was onsite at the end of April and early May to finish the redundant fiber connectivity connection between the JECC and Oakdale tower sites. This completes a three site fiber ring that provides for backup connectivity between the University of Iowa/Blank Honors, JECC and Oakdale tower site locations. This project also included updating all of the site routers with redundant modules for connectivity. These projects were paid for with E-911 funds.

During the week of May 18th through the 22nd, Johnson and Linn County personnel attended P25 System Administration Training put on by Harris Corporation at the JECC. All current JECC administrative and supervisory staff learned about our P25 radio systems and their operation.

On June 4, 2015, House File 651 was passed. This bill contained language that directly affects local Public Safety Answering Points (PSAP). This pass-through amount is increased

from 46% to 58% of wireless surcharge revenue that is received by the county E-911 service board. This is a 12% increase over prior years. However, as of late Wednesday night on 6/24/2015, it was discussed that the Governor was going to redline certain items in the HF 651 and this 12% increase would very likely be one of the items affected.

The JECC participated in Safety Village this year by teaching young children about the appropriate use of 911. On June 22nd, Brandon went and presented at Safety Village and a couple of dispatchers volunteered to help out with this project.

In July, RACOM will be reprogramming radios to accommodate the OTAR feature and also some new talk group changes. One of the changes is that all fire departments in Johnson County will now be paged and dispatched on one talk group as the system was originally designed. This will help streamline the fire paging process and ultimately lead to quicker dispatch times.

On June 8, 2015, Tom met with Terrence and discussed the ongoing concerns related to union/management relations. We would like to thank Chief Venenga of the North Liberty Police Department for sharing with the new guidelines that they have implemented for union/management discussions. This information will be reviewed further over the next couple of months.

On June 12, 2015, JECC tested its Wireless 911 rollover capabilities during a shooting incident at the Coral Ridge Mall. The JECC experienced a total of 21 calls within a 3 minute period, which utilized all of our Wireless 911 trunks and we had an additional 20 wireless 911 calls rollover to the Cedar Rapids Police Department during that time. The overflow procedure worked exactly as it should and information was taken and relayed by both centers. A debriefing was held with both centers and the University of Iowa dispatchers to discuss how everything worked that night and if there were any changes to procedures that needed to be made in the future. The staff at all three centers did a fantastic job handling this incident.

At the end of June, Tom will be attending the Society for Human Resource Management's National Conference.

5. Discussion item: JECC Employee Participation in Johnson County Fitness/Wellness Room.

Diana Kremzar, representing the Public Health Department, stated the equipment has been ordered for the fitness facility at Secondary Roads. It should have a start date of August 1. She stated the state employees working in the Johnson County buildings will also be allowed to use the facilities and the waiver form is being revised. Wilson made a motion and Payne seconded that once Tom has reviewed this form with Diana and Eldon, this should be approved by the Policy Board. Employees will be allowed to use either the Secondary Roads facility or the Central Campus Wellness Facility located in the Health and Human Services Building. The only cost might be the cost of the cards to enter the facilities. It was suggested that employees would be able to use their existing JECC proximity cards for access into both facilities.

6. Discussion regarding West Branch Fire Department radio purchase.

The West Branch Fire Department has inquired about purchasing Harris Multi-band radios on their own that they would be able to use for both Johnson and Cedar County. They would

return their current P7200 radios that were purchased by JECSA. They are asking if JECSA would allow their new radios to be added to our maintenance agreement since the new radios would be used for Johnson County response and they would be returning their current radios. West Branch handles approximately 200 calls per year in Johnson County. They would plan to purchase nine to twenty radios. In our Harris Corporation agreement, we have been allotted 1,150 radios to be under the maintenance contract before incurring any additional charges. We would need to have an agreement drawn up for their maintenance use and if JECSA went over the 1,150 allotment that West Branch Fire Department would be responsible for their own maintenance costs. Once this agreement has been drawn up, a resolution would need to be brought before the Policy Board for approval. No objections were made.

7. Discussion on Renewal options for CAD software with possible action to approve Resolution 2015-01, computer-aided dispatch system request for proposals.

This item is to discuss the options available going forward as JECSA will be entering into year 5 of an initial 5 year agreement with TAC-10, then purchased by Harris Corporation, starting in September. The contract states if JECSA wanted to opt out of the agreement, a one-year notice is required. As the Board does not regularly meet again until September 25, 2015, it was suggested that once Tom Jones had a recommendation from the CAD users, he should schedule a special meeting in the next one to one and one half months to present to the Policy Board.

8. Action to approve Resolution No. 2015-02, approving amendment to agreement with Harris Corporation to change scope of system purchase contract.

Harris has already done the work for the scope of the system purchase contract. This was also paid for by E-911 funds. Wilson made the motion to approve the resolution; a second was made by Payne. Motion approved.

9. Discussion Item: Email correspondence sent to board members by Jesse Case.

Pulkrabek explained the email sent was concerning that JECSA employees were not being treated fairly. Pulkrabek explained to Mr. Case that we have an attorney we work with on union/management issues and that he was comfortable that the contract was being followed by management. Our labor attorney will attend a future meeting for discussions about the procedures being followed if requested by the board. Markus said ultimately management and labor issues should be addressed according to the contract and not through the public and comments. By the end of the year, management hopes to have recommendations to work better with union and management.

10. Other business.

Pulkrabek has reached out to the owners of the Solon tower site about a possible purchase. Jeff Stone indicated that this was being worked on. This item will be discussed at the next meeting.

11. Consider a Motion to adjourn.

The next meeting is scheduled for September 25, 2015. A special meeting will be scheduled in the next month to month and a half to discuss the CAD contract. Motion was made by Wilson, second by Pulkrabek. Meeting adjourned at 8:40 a.m.