

MEETING MINUTES

Joint Emergency Communications Services Association of Johnson County
Policy Board
Monday, September 9, 2013, at 7:30 a.m.
4529 Melrose Avenue, Iowa City, Iowa
Policy Board Conference Room

DIRECTORS PRESENT:	Coralville:	Jim Fausett for John Lundell
	North Liberty:	Tom Salm
	Iowa City:	Tom Markus; Susan Mims
	Johnson County:	Janelle Rettig; Lonny Pulkrabek
	Johnson County EMA:	Dave Wilson

1. **Call to order; recognize alternates.**

Tom Salm called the meeting to order. Coralville, Jim Fausett was recognized as an alternate for John Lundell.

2. **Action to approve minutes of the June 7, 2013, Policy Board Meeting.**

Mims moved to approve the minutes and Wilson made a second to this motion. Motion passed 7-0.

3. **Comments from the public.**

No public present.

4. **Executive Director's Report/Update.**

The tower link with Linn County will be started this fall.

JECC received thank yous from two families. The first family called into 911 when their small child stopped breathing. With the help of the dispatcher on duty, the father was able to begin CPR until the ambulance arrived and the family credits the dispatcher with saving the life of their child. They asked to meet the dispatcher to personally thank her and they met and were given a tour of the facility. The second thank you was from a family member who was out of the state who was trying to track down the correct 911 area to call for assistance. They were grateful for the assistance they were given.

A re-accreditation audit was performed for the Coralville Fire Department which resulted in them receiving a #2 rating.

The JECC is going to be recognized by Honoring Your Wishes/Iowa City Hospice on October 9th at their annual meeting. We are going to be recognized for our partnership with honoring your wishes, which is a community-wide advance care planning initiative and the state-wide IPOST Task Force to help ensure that people's health care preferences are honored. Having this information entered into our dispatch system allows us to properly inform the appropriate agency in the event of an emergency.

A financial audit will be done at JECC on October 29-30.

As a follow-up, the flickering of dispatch screens has mostly been taken care of. At the end of this month a technician will be out to test the computers and fix any errors that are still occurring.

5. Action to approve Resolution 2013-02, approving the maintenance agreement with Harris Corporation

Markus made a motion to approve the Resolution, Pulkrabek seconded. Discussion about the language and the notice regarding severance of the contract was had. It was suggested that while the Contract needed to be approved at this time, the Board wanted to go ahead with RFP now and if no acceptable bids are received, the Board would try again the first of the year with new language in the RFP once the merger is completed with Linn County. It was suggested that the language be clarified in the Contract to make the language clear to Harris about when the notice of severance of the Contract can be given. Consensus was to go ahead with an RFP now. Resolution 2013-02 was approved.

6. Action to Approve Resolution 2013-03, approving the release in exchange for payment for damage at Oakdale Tower.

Rettig moved to approve Resolution 2013-03, Mims seconded. Approved.

7. Other business.

Rettig discussed the Board of Supervisors are having meetings on October 1st and October 7th regarding the new law center and invited all of the Policy Board to be present, if possible.

Wilson informed the Board there is now 1-STR trailer now in the parking area, courtesy of a grant. This winter they will be stored at the Fair Grounds.

8. Consider a Motion to adjourn the meeting.

Mims motioned for adjournment, second by Wilson. Motion carried. Meeting adjourned at 8:30 a.m.