

MEETING MINUTES

Joint Emergency Communications Services Association of Johnson County
Policy Board
Friday, October 22, 2010, at 8:00 a.m.
4529 Melrose Avenue, Iowa City, Iowa
Policy Board Conference Room

DIRECTORS PRESENT: Coralville: John Lundell
Iowa City: Mike Wright
Johnson County: Lonny Pulkrabek; Pat Harney
Johnson Co. EMA: David Wilson

1. Call to order; recognize alternates.

Wright called meeting to order. Bailey and Salm were absent without alternate.

2. Action to approve minutes of September 24 and October 7, 2010, Policy Board meeting.

Motion to approve minutes of September 24, 2010 Policy Board meeting by Wilson; seconded by Harney. Motion passed unanimously. Consideration of October 7, 2010 minutes was tabled.

3. Comments from the public.

None.

4. Update from User Advisory Committee Meeting.

Spencer stated subcommittee for Fire/EMS communications supported a new dedicated talkgroup for Fire/EMS to avoid confusion. The group was comfortable with one dedicated dispatcher, with rollover coverage during busy times. Spencer stated TAC 10 was not available by phone during the meeting. Spencer hoped the issue would be fixed in this upcoming week. Spencer understood the Policy Board would receive an update on the P-25 System. Spencer reported the call-processing time was 2:16 minutes. Pulkrabek stated that it appeared dispatchers were getting the calls out quicker, in about 45 to 55 seconds. Spencer acknowledged the possibility of some error in CAD may not be accurately recording times. Rocca stated the call is received and logged by CAD. Rocca stated the fire station alerting and firehouse software is in the middle and is attempting to interface. Rocca expressed disappointment in TAC 10.

Wilson asked about the starting of the clock. Rocca clarified the clock starts when the call is answered and ends when the call is dispatched. Jones stated the system creates a log at the time of the call of service. Jones also stated CAD counts all data

entry in the call-processing time. Jones stated the dispatchers were slowed by entering the call information. Wilson sought clarity about CAD capturing the first keystroke. Jones stated the call begins at the call for service. Spenler stated the CAD interface should be automatic. Jones stated the CAD system was making it look like that the dispatching was taking a longer time. Spenler stated calls will be listened to in order to identify delays. Spenler also stated the credentialing standards is 90% of the call-processing times being less than one minute.

Spenler stated TAC 10 promised to create a record management system access through a website and this work was in progress. Spenler also stated concerns about non-public safety users. Rocca stated Iowa City was considering both a Motorola solution and the JECSA solution. Rocca stated Iowa City needed data service. Rocca expressed a belief the Motorola system could potentially be more cost-effective. Rocca stated the cost of the radios is an issue and RACOM had offered a good promotional rate. Stone stated data service was available. Wilson discussed data service and data capacity. Wilson also suggested there be no requirement for a maintenance contract. Wilson stated the only limiting factor was the frequencies and Iowa City could bring its frequencies over. Brennan stated that data depended on capacity. Rocca stated several Iowa City representatives expressed concerns about paying twice for the same thing. Rocca also expressed concerns about interoperability. Harney commented about the cost to come on to the system. Harney expressed support for each entity paying something. Wilson stated the ongoing expense would be about \$7,500. Pulkrabek expressed a belief that the frequencies were coming over to JECSA. Pulkrabek stated if the frequencies came over, then data service could be provided. Wilson stated some Iowa City representatives were looking at higher radio costs and maintenance contracts. Wilson stated the \$75 fee was an investment in the system. Rocca asked how a \$75 fee was calculated. The \$75 fee was based on past practice. Rocca stated University of Iowa Parking and Cambus wanted to come onto the system. Spenler expressed concerns about interoperability. Stone commented on the relationship between Iowa Code chapter 34A and Iowa Code chapter 29C. Wright suggested Iowa City attend the meeting. Pulkrabek suggested a real apples-to-apples comparison be made. Rocca supported this as a mechanism to start discussion. Pulkrabek suggested Iowa City bring a plan to the meeting. Harney suggested some involvement by Johnson County. Lundell considered the \$75 fee to be a cost equalization for a large user. Stone suggested everyone be invited. Brennan stated not using the JECSA system re-created many of the interoperability problems that were intended to be avoided. Harney thought public works would come onto the system and stated it was important for public safety to be able to communicate with public works. Wright suggested a special meeting with potential users of non-public safety radios be held on November 10, 2010.

Spenler stated DPS will be the backup public-safety answering point. This action will be official after approved by the E911 Board. Spenler commented about the State Patrol's request for radios and Tiffin's request for additional radios.

5. Updated on P-25 System.

Jones stated several issues have been encountered. Jones stated many of these issues are related to Iowa City's Smartnet. Jones stated Harris was working on issues. A pause in the 30-day testing started on October 7, 2010. Harris is still investigating the issues. Jones reported Harris stated the issues were not linked to the P-25 System. Jones reported the last of the acceptance test items have been completed and there was another meeting scheduled for next Monday. Wilson inquired about testing with foliage. Brennan reported the covering testing had already been completed. Brennan stated the P-25 system very infrequently dropped audio packet, resulting in the dispatcher not hearing what was said in the field. Brennan stated the consoles at DPS were installed and more user training was occurring.

6. Other business.

Pulkrabek stated he had attended a mutual aid meeting. One issue that was discussed was the lack of a mobile or portable in the ATV for Swisher. Another issue that was discussed was the posting of minutes of this meeting.

There was a general discussion of the times for the upcoming meetings. The upcoming meetings will be on November 10 at 6 p.m., November 24 at 8 a.m., and December 17 at 8 a.m.

7. Consider a Motion to Adjourn to Executive Session to evaluate the professional competency of an individual whose appointment or hiring is being considered when necessary to prevent needless and irreparable injury to that individual's reputation and that individual requests a closed session pursuant to Iowa Code section 21.5(1)(i).

Motion to adjourn to executive session by Harney; seconded by Lundell. Wilson, aye; Harney, aye; Lundell, aye; Pulkrabek, aye; Wright, aye.

8. Consider a Motion to Adjourn the meeting.

Motion to Adjourn by Pulkrabek; seconded by Wilson. Motion passed unanimously.