

## MEETING MINUTES

Joint Emergency Communications Services Association of Johnson County  
Policy Board  
Friday, November 22, 2013, at 7:30 a.m.  
4529 Melrose Avenue, Iowa City, Iowa  
Policy Board Conference Room

DIRECTORS PRESENT:	Coralville:	John Lundell
	North Liberty:	Tom Salm
	Iowa City:	Tom Markus; Susan Mims
	Johnson County:	Janelle Rettig; Lonny Pulkrabek
	Johnson County EMA:	Dave Wilson

### 1. **Call to order; recognize alternates.**

Tom Salm called the meeting to order. Also attending Don Saxton, Terry Brennan from RACOM, Jeff Stone, Attorney, Tom Jones, and Brandon Siggins.

### 2. **Action to approve minutes of the September 9, 2013, Policy Board Meeting.**

Wilson wanted Item 7 of Minutes corrected to indicate 3 trailers, not 1. Rettig approved the minutes with the change being made, second by Wilson.

### 3. **Comments from the public.**

No public comments.

### 4. **Executive Director's Report/Update.**

Tom Jones reported working on preparing for union contract negotiations for last two months and meetings had been held beginning the first part of November with Union negotiators.

He also discussed the FY'13 audit had been completed in November and would be presented at the January policy board meeting. He included the unaudited financials in the packet to the board members.

Jones mentioned discussion of the RFP process but said it would be addressed later in his presentation to the Board.

### 5. **Discussion and Action on JECSA Radio System Maintenance RFP**

Tom Jones reported the RFP was sent out, posted on the internet and other places where vendors would be watching. The only response was from Harris. Their pricing was basically the same as it was submitted in September, except for a cancellation fee. Dave Wilson indicated he knows there are other options out there. Discussion was had about the "teaming up" with Black Hawk and Linn counties and getting a bid for all three entities together. Also discussed was the option of hiring our own technicians/contract workers at a much lower cost. For officer safety reasons, the board in general felt this was not a good idea.

The Board decided to form a sub-committee of Tom Jones, Tom Markus and Dave Wilson to look into possibly getting a contract from RACOM directly.

Tom Markus made a motion to reject the Harris proposal at this time, Dave Wilson seconded.

**6. Discussion Item: FY2015 Budget and Presentation.**

Tom Jones had a presentation of his proposed FY2015 budget and went through specific line items. Discussion was had regarding personnel making up approximately 68-69% of his budget compared to similar entities who have a much higher percent. He also mentioned 76% of the personnel were reaching top pay on the scale.

There will be new 9-1-1 revenue anticipated for FY'15 which could offset some of his budget. He was basically talking about a 10% increase in his budget from the previous fiscal year.

In January, 2014, JECOSA will be adding a power shift that the employees will work Tuesday through Saturday, 11 a.m. – 7 p.m. and 7 p.m. to 3 a.m., one person on each of these shifts. Also Brandon Siggins mentioned they are watching overtime more closely and running below the previous year in use of overtime.

There was much discussion about the budget. It is to be approved at the December Policy Board Meeting.

**7. Other business.**

The December Board meeting will be December 20, 2013, at 7:30 a.m.

**8. Consider a Motion to adjourn the meeting.**

Mims motioned for adjournment, second by Lundell. Motion carried.