

Joint Emergency Communications Services Association Policy Board
Friday, November 22, 2019
Joint Emergency Communications Center
4529 Melrose Avenue
Iowa City, Iowa

DIRECTORS PRESENT:

Iowa City: Geoff Fruin

Johnson County: Lonny Pulkrabek

Johnson County: Janelle Rettig

Johnson County EMA: Dave Wilson

North Liberty: Chris Hoffman

1. **Call to order; recognize alternates.** The meeting was called to order at 7:32 a.m. Absent Mims. Alternate Mitch Gross (for John Lundell) arrived at 7:33.
2. **Action to approve minutes of the June 28, 2019 Policy Board Meeting.** Motion Wilson. Second Hoffman. All ayes. Motion carried.
3. **Comments from public.** None.
4. **Executive Director's Update.** Jones spoke about Scott Emergency Communications Center (SECC) asking if the Joint Emergency Communications Center would be a backup for their overflow emergency 911 calls. Scott County would reciprocate and take overflow emergency calls for Johnson County as well in addition to Cedar Rapids. In September, Scott County had to reroute their lines to JECC after an upgrade to their 911 system had caused issues and Jones said the switch between groups went smoothly. Currently, Scott County overflow calls go to Davenport. On September 24th, Jones met with Neumann Monson and Merit to finalize plans for the roof repair. The concrete was poured on October 3rd, ending the project. There have been no issues with it since. The first payment of the operating budget revenue was received in October. Jones is working with Washington County on their 28E agreement for equipment on the Stutzman Tower and will present the agreement at the December meeting. Jones discussed the netclocks and portable radio project with Dana Aschenbrenner. Elert made a recommendation about the upgrade on the paging project. Elert had a meeting with the fire departments to present the recommendation to that group and the next step will be to get pricing. Jones met with Harris and Linn County representatives to discuss SARA upgrades and how it will work with the contract as other counties join the network. On October 23rd, JECC updated its CAD server. The technician contracted to do the upgrade also had concerns about how the software was written. JECC will present a recommendation from the UAC about hiring a consultant to run a needs analysis for a new CAD during his budget presentation. The union at JECSA was retained after the recertification vote and staff will begin negotiations for the next three years in December. The FY19 audit is scheduled for December 4th and 5th. On December 9th, Jones will present the JECSA budget to the board of supervisors. The meeting is scheduled earlier this year, so Jones can present the cost for the portable radios.
5. **FY2021 Budget Presentation.** JECC has received 45% of the FY2020 budget. The estimated remaining budget for FY2020 is \$2,006,656.00. The operating cost for JECSA was \$996,296.76 for July 1st through October 31st, which was before JECSA received any operating revenue. Jones went through the financial reserve policy explaining why JECSA has a reserve budget and the divisions within the budget. Fruin asked a question about the types of funds within the budget and explained why there has to be a reserve fund.

Jones stated that FY20 was the final bond payment for the JECSA building and FY21 will be the final payment of the equipment bond. Jones talked about how much 911 pays for expenses, and then went through expenses by category. Jones briefly went through personnel and benefit costs. Pulkrabek asked about the parking lot being redone. Wilson explained the issues with the lot. Pulkrabek suggested a compensation study to help with dispatcher recruitment. Jones talked about participating in a salary study that Scott County had done and they shared the results with him, which contained information from Black Hawk, Linn and Story County along with Cedar Rapids and the results. Members discussed incentives to retain dispatchers.

6. **Other business.** The next meeting is set for December 20th.
7. **Consider a Motion to adjourn the meeting.** Motion by Fruin, second by Lundell. All ayes.
Meeting adjourned at 8:20 a.m.