

MEETING MINUTES

Joint Emergency Communications Services Association of Johnson County
Policy Board
Friday, December 1, 2015, at 7:30 a.m.
4529 Melrose Avenue, Iowa City, Iowa
Policy Board Conference Room

DIRECTORS PRESENT:	Iowa City:	Tom Markus, Susan Mims
	Johnson County:	Terrence Neuzil
	North Liberty:	Absent
	Johnson County:	Lonny Pulkrabek
	Johnson County EMA:	Dave Wilson
	Coralville:	John Lundell

1. **Call to order; recognize alternates.**

Terrence Neuzil called the meeting to order at 7:35 a.m. Chris Hoffman was absent and his alternate was Diane Venenga. Also attending were Tom Jones and Brandon Siggins from JECC, Attorney Jeff Stone, and Michael Kennedy and Becky Soglin from Johnson County Sustainability team.

2. **Action to approve minutes of the September 18, 2015, Policy Board Meeting.**

Markus made a motion to approve the minutes as presented, second by Pulkrabek. Minutes were approved.

3. **Comments from the public.**

No public in attendance.

4. **Executive Director's Update.**

Jones reported that ProQA, which is an automated and standardized E-911 system, went live November 18th.

Jones and Stone have been working with Harris regarding the Oakdale tower site proposal. They will be working to present the proposal to send to the University of Iowa as they have stated they are interested in helping us re-locate the tower.

Jones has also been working with Harris on a proposal to build a tower site to replace the current leased tower site in Solon. They are close to getting everything finalized with that to present to the policy board for discussion next year.

On November 3rd, the fiber link connecting the Blank Honors and Oakdale tower site was turned up and is now operational. This was the link installed for redundancy in case the microwave link was interrupted during the construction of the new dormitory next to the Blank Honors site.

The UAC Law Subcommittee met November 6th regarding talk groups and encryption. The UAC law subcommittee unanimously recommended encrypting all law enforcement talk groups

on the radio system. I explained to them that this was a change in policy that was set by the policy board and that it would need to be brought before them. Jones also explained to the board the reasons that the board set this policy when the JECC opened since most of the members had changed since the original policy was approved. Jones has reached out to other dispatch centers in the area and found most of them leave their primary law enforcement dispatch channel in the clear and their officers' switch to encrypted talk groups as necessary when responding to events. Tom Markus felt that with the current environment, he thought public relations feedback would be too large. He doesn't feel this is the right direction to go at this time. John Lundell agreed with Markus.

November 18th, Jones received a letter from Harris Corporation confirming our request to upgrade our radio system infrastructure version to be compliant with the system that will be built in Black Hawk County. This will be a coordinated upgrade between Johnson and Linn County. This upgrade is included as part of our maintenance agreement and there will be no additional cost to JECSA for this upgrade. This upgrade will take place sometime after July 1, 2016.

Neuzil and Jones have been working to get the final fitness waivers for Johnson County along with the facility use guidelines, so that JECC employees can use the county fitness facilities.

5. Representatives from the Johnson County sustainability team to present solar energy initiatives to JECSA.

Becky Soglin and Michael Kennedy discussed possible solar energy initiatives. They mentioned that the Secondary Roads buildings across the street would save \$150,000 over a 25 year period. They felt a similar system was possible for JECSA and would take less time to install, approximately 6 months. There are new products on the market now which are even more efficient.

(Pulkrabek left at 8:23 a.m.)

They suggested before any action was taken that MidAmerican should come do an energy audit. Markus thinks these systems are more productive when building new versus adding to an existing building. Tax credits are available for assistance through 2016. Changing our lights to LED lighting would be a definite savings as well. Markus said to go ahead with the audit by MidAmerican and meet again in January with their findings.

6. Action to approve Resolution 2015-03, approving Additional Fiber connectivity for JECSA.

Markus made a motion to approve, second by Wilson. Approved.

7. Discussion item: FY2017 Budget Presentation and Work Session.

Jones had a presentation showing the proposed budget for FY2017 along with a breakdown of the categories. His proposed budget is \$3,324,525.00 which is a 4% increase over last fiscal year.

Neuzil said if projecting future expenditures, the Solon tower site should be addressed. It needs to be decided when the bonding should start and let the county know, so they can budget accordingly.

8. Other Business.

Setting date for public hearing on FY2017 budget and publication. The next policy board meeting will be January 15, 2016 at 7:30 a.m. John Lundell will be the next chair and it is North Liberty's turn for vice-chair.

December 17, 2016, there will be a reception for Terrence Neuzil.

9. Consider a Motion to adjourn the meeting.

Lundell made a motion to adjourn, second by Wilson. Meeting adjourned at 9:06 a.m.