

**Joint Emergency Communications Services Association Policy Board**  
**Friday, December 15, 2017**  
**Joint Emergency Communications Center**  
**4529 Melrose Avenue**  
**Iowa City, Iowa**

**DIRECTORS PRESENT:**

**Iowa City: Susan Mims**

**Iowa City: Geoff Fruin**

**Johnson County: Rod Sullivan**

**North Liberty: Chris Hoffman**

**Johnson County: Lonny Pulkrabek**

**Johnson County EMA: Dave Wilson**

**Coralville: Laurie Goodrich for John Lundell**

1. **Call to order. Recognize alternatives.** The meeting was called to order to by Chairperson Chris Hoffman at 7:33 a.m. Absent: John Lundell. Laurie Goodrich alternate for John Lundell.
2. **Action to approve minutes of the November 13, 2017 Policy Board meeting.** Motion by Wilson. Second by Sullivan. All ayes. Motion passed.
3. **Comments from public.** None.
4. **Executive Director's Update.** Jones has mainly worked on the budget for the annual report. Took the SARA agreement to Linn County Governance Board after the last meeting, there were no objections. Linn County recommended that all three entities enter the agreement separately. The agreement has to go to the cities of Marion and Cedar Rapids and then to Linn County for approval. Marion and Linn County haven't formally approved it, but their legal department has. It is going to Cedar Rapids next, due to their process it may not be until the January meeting that there is any newer information. On the 5<sup>th</sup>, Cedar Rapids police did a press conference through their PIO about the Text 911 that Jones attended. There were some issues with the carriers, they have fixed it, but are waiting to release more information. Jones has spoken with the Daily Iowan and the Gazette regarding Text 911. On the 8<sup>th</sup>, the JECC hosted the Chamber of Commerce's community leadership class for Government Day and did a presentation as well. Jones informed the board that discussions were taking place with contractors regarding repairing the roof. All of the questions from the consultant were answered by the participants.
5. **A public hearing to approve Resolution 2017-04, approving the operating budget for the Fiscal Year 2019.** This public hearing is on the FY 2019 budget. The purpose of this hearing is to receive public comment on the proposed FY 2019 budget. Detailed

information on the budget is available from the Executive Director. No public present. Close public hearing. Motion by Mims. Second by Sullivan. All ayes. Motion passed.

6. **Action to approve Resolution 2017-05, approving Annual Report and Annual Financial Statement for fiscal year 2017.** Motion by Mims. Second by Goodrich. All ayes. Motion passed.
7. **Discussion re: amendment of JECSA Bylaws to include North Liberty Fire on UAC.** Item 6.2 in bylaws for the JECC User Advisory Committee identifies full-time agencies with representation. Recently, North Liberty has hired a full-time Fire Chief and the bylaws would need to be amended to have their department represented on the User Advisory Committee. Article 14 of the Bylaws requires a 30-day notice before it can be brought to the Policy Board to be voted on. It can be approved at the January meeting.
8. **Election of Chairperson and Vice-Chairperson.** Current Vice-Chair is Susan Mims from Iowa City, she moves to Chairperson. The new Vice-Chair needs to be from Johnson County. There was discussion of having Pulkrabek serve as Vice-Chairperson. A formal vote was taken. Sullivan nominated Mims for Chairperson. Second by Wilson. All ayes. Motion passed. Mims nominated Pulkrabek for Vice-Chairperson. Second by Goodrich. All ayes. Motion passed.
9. **Other business.** Sullivan mentioned that Johnson County is hiring a consultant to do signage at the poor farm and would like for them to look at JECC signage while they are in the area so they can make recommendations.
10. **Consider a Motion to adjourn the meeting.** Motion by Fruin. Second by Sullivan. All ayes. Motion carried. Meeting adjourned at 7:54 a.m.
  - a. **Next meeting will be held January 26, 2018.**