

# MEETING MINUTES

Joint Emergency Communications Services Association of Johnson County  
Policy Board  
Friday, December 16, 2011, at 7:30 a.m.  
4529 Melrose Avenue, Iowa City, Iowa  
Policy Board Conference Room

DIRECTORS PRESENT:	Coralville:	John Lundell
	North Liberty:	Tom Salm
	Iowa City:	Regina Bailey, Mike Wright
	Johnson County:	Pat Harney; Lonny Pulkrabek
	Johnson County EMA:	Don Saxton

## 1. Call to order; recognize alternates.

Harney called meeting to order. Don Saxton was recognized as an alternate for Dave Wilson EMA.

## 2. Action to approve minutes of the November 18, 2011 Policy Board Meeting and the November 28, 2011 Policy Board Budget Work Session.

Motion to approve minutes by Wright; seconded by Lundell. Motion passed 7-0.

## 3. Comments from the public.

None.

## 4. A Public Hearing to approve Resolution 2011-19 approving the operating budget for the Fiscal Year 2013.

Harney opened the Public Hearing. Seeing nor hearing anyone from the public, Harney closed the Public Hearing. Lundell stated there was one written comment on the proposed budget and he would like it entered into the record. Lundell said the written comment was from the City of Coralville, in particular Mayor Fauset. Lundell read the comment, dated December 14<sup>th</sup>, saying the purpose of the written comment was to go on record that the Coralville City Council has reviewed the proposed operating budget for the JECC for fiscal year 2013 and finds that it is appropriate. The written comment went on to say that the Coralville City Council acknowledged the diligent efforts of the JECC staff and Policy Board members in preparation of the budget. Coralville City County further stated that it wished to go on record that it did not support any changes to the 28-E agreement or the by-laws of the Joint Emergency Communications Services Association of Johnson County.

A motion to approve the proposed Fiscal Year 2013 operating budget was made by Lundell and seconded by Wright. There was no further discussion. A roll call vote was taken with the resolution passing 7-0. Salm had to leave the meeting at this time.

**5. Consider a motion to adjourn to Executive Session to evaluate the professional competency of an individual whose performance is being considered when necessary to prevent needless and irreparable injury to that individual's reputation and that individual requests a closed session pursuant to Iowa Code section 21.5(1)(i).**

Motion to go to Executive Session was made by Bailey and seconded by Pulkrabek. A roll call vote was held. Motion passed 6-0.

Motion to return to Regular Session was made by Bailey and seconded by Pulkrabek. A roll call vote was held. Motion passed 6-0. Regular Session resumed.

**6. Action to approve Resolution 2011-20, approving Annual Report and Annual Financial Statement.**

Motion to approve was made by Wright and seconded by Lundell. Albrecht then explained the Annual Report and Annual Financial Statement. Pulkrabek commented on the current formula for the receiving of wireless E-911 dollars. He stated the formula was decided on by the State and was not beneficial to Johnson and other counties. Bailey suggested a letter to our State Representatives stating our position and asking for legislation that would make the distribution of wireless E-911 dollars more equitable to counties in the state.

Pulkrabek asked that the annual report be given in January so the Board could see statistics for the entire calendar year instead of the fiscal year. Stone stated the JECSA Policy Board by-laws require the annual report to be given at the annual meeting in December and that the report be for the fiscal year, not the calendar year.

Lundell asked who got a copy of the annual report. Albrecht stated the report was sent to all the member entities and also was posted on the JECSA web-site. Wright suggested it be sent to the Libraries as well.

A roll call vote was held. The resolution passed 6-0.

**7. Other business.**

Wright took time to reflect about his time on the Board and thanked everyone for their participation. Bailey and Harney did the same.

**8. Election of Chairperson and Vice Chairperson.**

Harney nominated John Lundell to be Chairman of the Policy Board for the upcoming year. A motion to name Lundell Chair was made by Wright and seconded by Bailey. A roll call vote was taken with the motion passing 6-0.

A motion for Tom Salm to be Vice Chairman of the Policy Board for the upcoming year was made by Pulkrabek and seconded by Bailey. A roll call vote was taken. The motion passed 6-0.

**10. Consider a Motion to adjourn the meeting.**

A motion to adjourn the meeting was made by Saxton and seconded by Lundell. The motion passed 6-0.