

MEETING MINUTES

Joint Emergency Communications Services Association of Johnson County
Policy Board
Tuesday, December 16, 2014 at 8:00 a.m.
4529 Melrose Avenue, Iowa City, Iowa
Policy Board Conference Room

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|--------------------|---------------------|-----------------|
| DIRECTORS PRESENT: | Iowa City: | Susan Mims |
| | Johnson County: | Terrance Neuzil |
| | Johnson County EMA: | Dave Wilson |
| | North Liberty: | Chris Hoffman |
| | Iowa City: | Tom Markus |
| | Coralville: | John Lundell |

1. **Call to order; recognize alternates.**

Susan Mims called the meeting to order. She recognized the alternate as Louise From for Dave Wilson, representing Johnson County EMA. Also attending were Tom Jones and Nick Trenary, JECC; Mike Hourihan and Matt Muckler, Police Chief and City Administrator, respectively, for the City of West Branch.

2. **Action to approve minutes of the November 21, 2014, Policy Board Meeting.**

Neuzil made a motion to approve the minutes as presented, seconded by Hoffman. Markus abstained as he was not present for that meeting. Minutes approved.

3. **Comments from the public.**

No public attending.

4. **Discussion Item.**

The City of West Branch discussed their interest in utilizing JECSA services for their dispatch, radio systems. They had Elert & Associates audit and prepare recommendations for the City's future needs. The population of West Branch is approximately 4300, with about 5% residing in Johnson County. By December 2015, the repeater now in use for the City of West Branch will not be functioning for P25 purposes. They receive about 1400 law enforcement calls per year at this time. Susan Mims felt it was the decision of the Policy Board to seek more information, costs involved, etc before making any decision either for or against providing this service at this time.

5. **Action to approve Resolution 2014-10, approving Amendment 2 to TAC-10 contract for ProQA interface.**

TAC-10 was just acquired by Harris Computer Corp, which is not affiliated with Harris Corp. The funds, \$10,000.00 for this amendment to the contract would be totally provided by E-911. Pulkrabek made the motion to approve this amendment and it was seconded by Hoffman. Resolution 2014-10 was passed.

6. A public hearing to approve Resolution 2014-11, the operating budget for the Fiscal Year 2016.

Neuzil wanted to make the statement that the county and state will want to know about carryover balances and how they will be appropriated. Jones commented that in 2017 when the Affordable Care Act conditions expire, JECOSA will use the self-funded health reserves to buy down insurance plans to help offset those costs.

From made the motion to approve operating budget for Fiscal Year 2016, second by Pulkrabek. Motion passed.

7. Action to approve Resolution 2014-12, approving Annual Report and Annual Financial Statement.

Markus made the motion to approve the Resolution, second by Lundell. Jones pointed out that 96% of the 911 calls made were answered within 10 seconds. The Board felt it was important to edit the report to add the average time for response for release to the public. It is about 5.2 seconds on average. Motion carried.

8. Election of Chairperson and Vice Chairperson.

Terrance Neuzil will move from Vice-Chairperson to Chairperson and John Lundell will be the new Vice-Chairperson. Markus made the motion to approve these positions, second by Pulkrabek.

9. Other Business.

- a. Carryover/Reserve amount request from Johnson County. This matter was discussed under #6.
- b. JECOSA Budget presentation to Board of Supervisors on January 5, 2015. Several of the Board members will be present for this presentation.
- c. Next Policy Board Meeting will be held Friday, January 23, 2015, at 7:30 a.m.

10. Consider a Motion to adjourn.

Motion was made by Lundell, second by From. Meeting adjourned at 8:50 a.m.