

MEETING MINUTES

Joint Emergency Communications Services Association of Johnson County Policy Board
Friday, December 16, 2016, at 7:30 a.m.
4529 Melrose Avenue, Iowa City, Iowa
Policy Board Conference Room

DIRECTORS PRESENT:	Iowa City:	Susan Mims
	Johnson County:	Rod Sullivan
	North Liberty:	Chris Hoffman
	Johnson County:	Lonny Pulkrabek
	Johnson County EMA:	Dave Wilson
	Coralville:	John Lundell

1. Call to order; recognize alternates.

Chair John Lundell called the meeting to order at 7:34 a.m. Director Geoff Fruin was absent. Also attending were Tom Jones, Brandon Siggins, Todd Evans from JECC and Attorney Jeff Stone.

2. Action to approve minutes of the November 18, 2016, Policy Board Meeting.

Mims made a motion to approve the minutes, second by Pulkrabek. Minutes were approved.

3. Comments from the public.

No public in attendance.

4. Executive Director's Update.

Jones stated that the past month had been spent primarily on finalizing the fiscal year 2018 budget, fiscal year 2016 annual report and collective bargaining meetings.

Jones updated the policy board that a tentative agreement was reached with the union at our last meeting on November 18th. The union would be meeting on December 19th to ratify the agreement and then the agreement will be brought to the policy board for approval at the January 2017 meeting.

Jones updated the policy board that on November 30th, contractors were on-site to remove portions of the roof to inspect the membrane as part of the rework agreement that was approved on November 18th. Jones informed the policy board that in the areas where the concrete was removed based on the vector mapping findings that the membrane was in fact breached. Jones stated that puncture holes were observed and that he photographed them. He also stated that the vendor will be providing a report based on the observations. In the meantime, contractors patched all of the exposed punctures to make the roof water tight where the concrete was exposed.

5. A public hearing to approve Resolution 2016-06, approving the operating budget for the Fiscal Year 2018.

Lundell opened the public hearing for comment. There was no comments from the public, so the public hearing was closed by Lundell. Jones informed the policy board that the budget was published in the Iowa City Press-Citizen on December 1, 2016. He also informed the policy board that he was able to further reduce the budget by approximately \$11,000.00. Sullivan asked about how many years out before JECOSA may potentially bond for bigger projects. Jones stated that items were starting to be identified and that one of the major items would be portable radios, but they are currently covered under the maintenance agreement for up to 6 more years.

Mims made a motion to approve, second by Pulkrabek. Motion Approved.

6. Action to approve Resolution 2016-07, approving Annual Report and Annual Financial Statement for fiscal year 2016.

Jones presented the fiscal year 2016 annual report to the policy board and went over several statistics. Mims asked about Phase 2 wireless calls and Lundell asked to have a totals column added in the 5 year summary of calls table.

Wilson made a motion to approve, second by Hoffman. Motion Approved.

7. Election of Chairperson and Vice Chairperson.

Sullivan moved to nominate Chris Hoffman who is the current vice-chair to chairperson and Susan Mims to vice-chair.

Sullivan made a motion to approve, second by Wilson. Motion Approved.

8. Other Business.

The next policy board meeting will be held on January 27, 2017.

9. Consider a Motion to adjourn the meeting.

Mims made a motion to adjourn the meeting, second by Sullivan. Meeting adjourned at 8:13 a.m.