

# MEETING MINUTES

Joint Emergency Communications Services Association of Johnson County  
Policy Board  
Monday, December 17, 2012, at 5:30 p.m.  
4529 Melrose Avenue, Iowa City, Iowa  
Policy Board Conference Room

DIRECTORS PRESENT:	Coralville:	John Lundell
	North Liberty:	Tom Salm
	Iowa City:	Tom Markus, Michelle Payne
	Johnson County:	Janelle Rettig; Lonny Pulkrabek
	Johnson County EMA:	Don Saxton

## 1. Call to order; recognize alternates.

John Lundell called the meeting to order. Iowa City, Councilwoman Michelle Payne was recognized as an alternate for Susan Mims. Don Saxton was recognized as an alternate for Dave Wilson EMA. Terry Dahms was a visitor.

## 2. Action to approve minutes of the November 5, 2011 and November 16, 2011, Policy Board Meetings.

Rettig asked to correct the Nov. 5<sup>th</sup> minutes to show “Plotz” site instead of “Swisher” purchase. Lundell asked to correct Item 6 to Tower “site”. With these corrections made, a motion was made by Markus, second by Rettig to approve minutes. Motion passed 7-0.

## 3. Comments from the public.

Terry Dahms was introduced, but there was no comment at this time.

## 4. A Public Hearing to approve Resolution 2012-05 approving the operating budget for the Fiscal Year 2014.

Lundell opened the Public Hearing. There was a member from the public present, but they did comment during the time that the public hearing was open. Lundell then closed the Public Hearing. Jones presented Resolution 2012-05 for discussion, outlining the proposal indicating the budget with the brown highlights was expenses for the Harris contract. In the past the original contract was a three year plan and this is an estimate for years four and five, which includes mobile and portable radios and paging costs. The highlight in yellow represents E911

costs which are now paid by E911 funds totaling close to \$300,000. This Notice on public hearing needs corrections for FY12 and FY 13, line 26.

Dahms asked for an explanation of the Harris System and Jones explained the system set-up.

Jones explained he anticipates a contract price in the future from Harris and hopefully may be able to negotiate multiple year contract and add Linn County to possibly share costs.

A motion to approve Resolution 2012-05 with correction to line 26 was made by Pulkrabek, seconded by Salm. All Ayes. Motion carried.

**4. Action to approve Resolution 2012-06 approving Annual Report and Annual Financial Statement.**

Jones presented Resolution 2012-06 which was the Annual Report and Annual Financial Statement. Markus made the motion to accept the Resolution, Pulkrabek seconded. Motion carried.

Jones outlined the number of calls received by JECC, how many were 911 calls, and which were other categories. The average is 380 calls per day.

Markus asked to have the dates corrected on Resolution 2012-06, other than that it appeared ok.

**5. Discussion regarding use of Linn County Harris radios with JECSA's radio communications system.**

Jones asked if the Board would allow different models to be used by rural fire, etc. Discussion on the pros of a cheaper version, if it is non-standard, will it work with the current system, what about updates to the system, exchange of radios, will they all basically work the same.

Jones stated the UAC has a favorable opinion to adopt this, and wanted the Policy Board to approve. Markus asked that there be a written recommendation presented by the staff as to what the Policy Board should do, whether this choice of radios be limited to volunteer fire departments, and in general provide additional information on the radios before the Policy Board would make a decision. Markus proposed this be tabled for now, Rettig seconded. Motion carried.

**6. Other.**

Rettig had concerns regarding the financial budget. Dispatchers overtime use has already expended approximately 60% with only 40% of the year gone. This is just a cautionary observation. Need to make the budget work.

**7. Meeting dates for 2013.**

Next meeting is January 25, 2013 in the a.m.

**8. Other business. Election of Chairperson and Vice Chairperson for 2013.**

The new chairperson would be Tom Salm. Pulkrabek made the motion to approve Salm for new chairperson, Rettig seconded. Motion approved. Vice-Chair needs to be Iowa City representative. Markus moved to elect Susan Mims, Rettig seconded. Motion approved.

**9. Consider a Motion to adjourn the meeting.**

Markus motioned for adjournment, second by Saxton. Approved. Meeting adjourned at 6:25 p.m.