

JECC User Advisory Committee Meeting
Tuesday, February 15, 2011
9:00 AM to 11:00 AM
Joint Emergency Communications Center

MINUTES - REDACTED

I. Call to order – Meeting called to order by Barry Bedford at 9:03 AM.

A. Introductions of UAC members

Attendees: UAC Members and Alternates

Barry Bedford, Coralville Police Department; Charles Green and David Visin, University of Iowa DPS; Rick Wyss and Jim Baker, Iowa City Police Department; Steve Dolezal and Gary Kramer, Johnson County Sheriff's Office; Jim Warkentin, North Liberty Police Department; Andy Rocca and Roger Jensen, Iowa City Fire Department; Dave Stannard, Coralville Fire Department; Dan Smith, Johnson County MAA; and Dave Dvorsky, JC Ambulance Service.

Staff and Guests

Gary Albrecht, Nancy Sereduck and Nick Trenary, JECC; Randy Johnson, RACOM; Mark DeGroot and Mark Wooderson, TAC10; Tom Hansen, Iowa City Equipment; and Karen Mutchler, Coralville Police Department.

II. Review minutes of the January 18, 2011 meeting (see attachment)

A motion to approve the minutes as submitted was made by Andy Rocca, Iowa City Fire; seconded by Dave Stannard, Coralville Fire. Motion carried.

III. Changes/additions to the agenda

None.

IV. Executive Director's Update – Albrecht

A. P25 Status update

All police radios should be installed by February 28, 2011; police will start using the new system on March 1, 2011. Fire should be able to make the transition sometime between March 15 and April 1, 2011. Protocol for Law 1, 2 and 3 should be out to everyone by the end of this week or next (February 25, 2011).

B. Dispatcher feedback procedure

Gary Albrecht prefers that all problems/issues with dispatchers be filtered through him. If he is not available, you can talk to a lead, supervisor, or Nancy. He is requesting that officers do not contact the dispatcher directly. If it is not emergent, you can use the ticket system. If it is possibly a discipline issue, make sure it gets to Nancy.

C. Use of the ticket system for known issues

Use the ticket system for known issues like the "open mic." These don't have to be reported for every occurrence. Harris is tracking the open mic issue to determine problem. You can submit

a ticket, but just a reminder that known issues don't have immediate resolution. Rick Wyss advised he sends in tickets and doesn't get any response; Randy Johnson from RACOM advised he will have Ian's responses on the tickets forwarded to Rick Wyss.

D. Other

Nothing.

V. Fire\EMS and Law

A. CAD/FSA/Firehouse interface status – Rocca/TAC-10

Andy Rocca advised that the interface was tested yesterday - it is working and he is very pleased with the outcome.

There have been intermittent lost connections to fire station alerting; there was a hit to alert stations and there was no announcement from PA to talk; PA closed. Problem may occur when multiple departments/agencies are being alerted; there is a wait time until all are up before PA is ready for talk.

Roger Jensen advised they are going to load hard drives for MDC's and do testing.

Operation of software will be in the procedure manual. When the JECC is finished with the protocol draft, they will have Fire check it. Gary Albrecht advised SOP's for fire dispatch protocol will probably not be done by March 1st.

B. Update on progress of the on-line access to get call information & times – Spenler

Mark DeGroot got data module; he will have the update ready and pushed out by the time the contract is signed, hopefully by the end of the month. Dave Dvorsky will let Steve Spenler know.

Barry Bedford reiterated that he advised the Policy Board that the UAC recommended the contracts be signed as soon as possible.

C. Add UIHC Safety/Security and Mercy Safety/Security at their costs using Harris radios on the JECC system using non LE inter-op talk groups

UIHC & Mercy requesting to join system; they could use event channels and potential hospital groups to talk with law enforcement and EMS coming into their facility.

A motion was made to recommend access to UIHC and Mercy Safety/Security to the Policy Board – Motion by Andy Rocca and seconded by Charles Green. Motion carried

D. Other

Jim Baker requested ability for officers to put dispositions on calls; ability should be opened up by March 1st. It was requested that officers be able to make their own calls on self-initiated calls; this is in development and should be completed in about one month

Jim Baker advised that personal names are going into the location name field on reports. Mark DeGroot will try to find a solution.

Roger Jensen discussed MABUS; can schedule testing in about two weeks; will try to get it in before the fourth station opens.

VI. Other business

A. Additional comments from TAC-10

Mark DeGroot requested that the signing of the contracts with Iowa City and JECC be put on the agenda for the Policy Board. Hopefully the contracts can be signed this month.

B. Additional comments from RACOM

There are just a few units left to install; RACOM should be able to make the March 1st deadline. Coralville Fire will be done this week and the deadline of March 15th for the rural fire departments should be met.

There will be beta code testing; reprogramming needed; keep a list of minor changes.

C. Additional comments from Harris

None.

D. Additional comments from Elert

None.

E. Other

Gary Kramer brought up a discussion of investigative talk groups and talk paths.

Tom Hansen from Iowa City advised where they were on their project. He stated that Dave Kaun from Elert advised they would need at least two channels for their additional capacity if they joined JECC. Five channels may be needed if they want AVL. Due to the large capacity and cost, linking with the system may not be possible.

VII. Next JECC-UAC regular meeting: March 15, 2011, 9:00 AM at the JECC

VIII. Adjournment

Motion to adjourn was made by Steve Dolezal at 10:02 AM; seconded by Dave Stannard/Jim Warkentin. Motion carried.