

JECC User Advisory Committee Meeting
Tuesday, May 17, 2011
Joint Emergency Communications Center

MINUTES-Redacted

I. Call to order

Meeting was called to order by Steve Spenler at 8:59 AM.

Attendees: UAC Members and Alternates

Shane Kron, Coralville Police Department; Charles Green and David Visin, University of Iowa DPS; Sam Hargadine, Rick Wyss, Iowa City Police Department; Steve Dolezal and Gary Kramer, Johnson County Sheriff's Office; Jim Warkentin, North Liberty Police Department; Andy Rocca, Iowa City Fire Department; Dave Stannard, Coralville Fire Department; Dan Smith, Johnson County MAA; and Steve Spenler and Dave Dvorsky, Johnson County Ambulance Service; Dave Wilson, Johnson County Emergency Management.

Staff and Guests

Gary Albrecht, Tom Jones, Nick Trenary, JECC; Randy Johnson, RACOM; Mark DeGroot, TAC10;

II. Review minutes of the April 19, 2011 meeting (see attachment)

A motion to accept the minutes was made by Steve Dolezal; seconded by Rick Wyss. Motion carried.

III. Changes/additions to the agenda

Andy Rocca requested phantom talk groups be added to the Fire\EMS and Law section.

IV. Executive Director's Update – Albrecht

A. Law Channel issues/feedback

Gary Albrecht requested feedback in regards to splinting ICPD radio traffic from other law enforcement radio traffic from 15 to 03 on Thursday, Fridays, and Saturdays. Law enforcement representative felt this was working well and feel it makes a notable difference during identified times. This change has cost a significant amount of overtime to be paid out and Gary would like to eliminate the extra dispatcher on Thursday and cut the hours on Friday and Saturday to 19-03. Law enforcement thought it was too soon to reduce these hours and felt it would be a step backwards. Gary did agree to continue with the extra dispatcher and revisit the issue in the future.

B. Equipment/Radio Purchases;

Lengthy discussion as to what is included in the base radio purchase and if the JECC or the agency was responsible. A consensus of UAC members believed when the initial radios were purchased by the JECC, each radio would come with a charger, antenna, belt

clip or holster, extra battery, and hand microphone. Any other specialized accessories would be the responsibility of the individual agency. Spenler motion that a base radio package to include radio, Harris battery, antennae, charger, police or fire spec. mic, holster or belt clip, and spare Honeywell battery. Second by Green. Motion carries.

C. Initial purchase of accessories

Gary reported he has received a \$256,000 bill from RACOM for radio accessories from the initial radio purchase. The User Agreement is not clear on who is responsible for paying this. Members of the UAC believe this is a JECC responsibility. Hargadine made a motion for the UAC to recommend to the policy board that JECC pays this expense, seconded by Rocca. Motion carries.

D. Emergency Radio bypass procedure

During a major radio failure, an alarm will notify the dispatch center alerting each dispatcher to switch to the back up radio. There will be further details and testing of this system in the future.

E. Use of event channels

Gary asked agencies to request an event channel whenever they will be doing non-routine business on the radio. i.e fire alarm testing, fire drills, training.

F. UAC meeting date for June

The UAC and Policy board are scheduled to meet during the same week in June. Gary asked to move the UAC meeting to June 14th. The UAC agreed

V. Fire\EMS and Law

A. Add Linn County and Cedar County EMA access to our system

Dave Wilson requested allowing Linn and Cedar County EMA assess to limited event channels for use during storm and other major events. They have purchased their equipment from RACOM so compatibility would not be an issue. Motion by Rocca seconded by Smith. Motion carries

B. Website access for times – Spenler

Now that Tac-10 has a signed contract they will move ahead with a web site access for times for department already connected to the JECC by way of VPN. Other agencies will soon receive e mailed times for the JECC. This should be in place very soon

C. Phantom Talk Groups.

Several occasions after switching channels a radio will not register on the new channel. If it happens on a call and you need the radio powering it off then back on will correct the problem.

D. Other

1. DOT Cameras. Dave Stannard questioned if the dispatcher were using the DOT cameras on the interstate. Last month the DOT servers were down for maintenance. The JECC will be getting a direct connection to the cameras soon

that will improve the quality of the images. Right now the JECC piggybacks off Iowa City

2. Steve Dolezal suggested reminding radio users that all traffic on the P25 system is recorded.

VI. Other business

A. Additional comments from TAC-10

Mark DeGroot reports testing of the MABAS in CAD will start soon to be deployed in September. Fire Mobile to be released this week. CAD becoming more stable. FSA to be installed at Coralville Fire.

B. Additional comments from RACOM

Some departments still need the final update to the radios this will include the Emergency By Pass

VII. Next JECC-UAC regular meeting: June 14, 2011, 9:00 AM at the JECC

VIII. Adjournment

A motion to adjourn the meeting was made by Stannard and seconded by Rocca. Motion carried. Meeting adjourned at 10:44 AM

NOTE: These Minutes are in DRAFT form and have not been approved by the User Advisory Committee