

JECC User Advisory Committee Meeting  
Tuesday, June 14, 2011  
Joint Emergency Communications Center

MINUTES

I. Call to Order

A. Meeting was called to order by Steve Spenler at 9:14 a.m.

Attendees: UAC Members and Alternates

Barry Bedford, Coralville Police Department; Charles Green, University of Iowa DPS; Sam Hargadine, Rick Wyss, Iowa City Police Department; Steve Dolezal, Johnson County Sheriff's Office; Jim Warkentin, North Liberty Police Department; Andy Rocca, Iowa City Fire Department; Dave Stannard, Coralville Fire Department; Dan Smith, Johnson County MAA; and Steve Spenler, Johnson County Ambulance Service.

Staff and Guests

Gary Albrecht, Tom Jones, JECC; Terry Brennan, RACOM; Mark Wooderson, TAC10;

II. Review minutes of the May 17, 2011 meeting (see attachment)

A. A motion to accept the minutes was made by Hargadine; seconded by Warkentin. Motion carried.

III. Changes/additions to the agenda.

Rocca requested phantom talk groups be added to the Fire\EMS and Law section

IV. Executive Director's Update - Albrecht

A. Law Channel issues/feedback

Gary asked how everything was going. Iowa City stated they haven't heard anything, but they do know the officer's like it. Albrecht informed the group of some statistics he ran on Thursday nights for Law 1 and Law 3. Albrecht would like to cut back on the Thursday nights for the summer and bring it back in the fall when the students are back in. All are in favor of trying this for the time being with an ongoing evaluation. Dolezal asked Terry from Racom if there are any standards out there on the Push to Talks. Terry stated the things to evaluate are the number of PTT's, Duration of Transmission, and queuing. Wyss asked if this was calculated in these statistics. Albrecht stated he only used the number of PTT's in a 24 hour period. There was discussion about scheduling of resources in dispatch to better accommodate the coverage of more channels.

B. Report of Policy Board's decision on basic radio package

Albrecht stated the Policy Board agreed that there needs to be a base radio package defined as discussed at the May UAC Meeting. Albrecht stated that in the future radios will be replaced and purchased as a package and that they agreed to the accessories.

#### C. Channel Recording

Albrecht stated that the JECC is recording all channels. It was discussed that JECC controls the system and they ask each agency who can access their talk group. If it is a joint law talkgroup the Law Subcommittee will meet to discuss this further.

#### D. Other

Albrecht stated that the Policies and Procedures have been completed. Albrecht stated that they have not been reviewed yet, but that will be starting soon and I hope to have this sent out to the UAC in the next two weeks for review and input. Albrecht said that he has sent out a memo informing dispatch to no longer use ten codes and also to state the jurisdiction and badge number when dispatching. The User Group wants feedback from the JECC on who is not conforming and also if anyone is giving lengthy dispositions over the radio. The UAC has also sent out the JECC's memo to their staff and instructed them to comply.

Chief Rocca asked about the discipline of the TV's in dispatch. Albrecht stated he is satisfied with the way dispatch is handling the TV channels at this time. Dolezal brought up a question about dispatch using the AVL more to identify closer units to a call and putting it up on the larger screens. Bedford and Jones explained why that could not happen easily because the screens are controlled by one position. Jones stated that they can bring this up on their dispatch console screen, but that may be a procedural issue if this is not happening.

Chief Rocca asked if we were going to achieve getting multi agency responses to the same event channels. This is not happening on a regular basis and seems inefficient. Albrecht will address this issue with dispatch again.

### V. Fire/EMS and Law

#### A. Website Access for times.

Jones gave an update that connectivity has been tested from the remote agencies and that we were waiting on TAC-10 to complete setting up the accounts for JCAS and other agencies with the custom information that they are looking for. Mark Wooderson from TAC-10 confirmed this. Spenler said by the next UAC meeting he would be happy if he could report that this is working. Mark Wooderson stated they are hoping to deploy a CAD update later this week that should correct some issues for fire and the CAD alerting times for fire. TAC-10 has also requested that Racom support configuring the Coralville FSA the same way as Iowa City and JCAS. If the Coralville FSA is setup this way it will not require any additional development or costs by Tac-10. If Coralville agrees then TAC-10 can get this going after Racom reconfigures the Coralville FSA. Jones updated the group and Chief Stannard about how the configuration will work and alert both stations when there is a call. Chief Stannard liked this idea and was okay with having the

FSA's configured this way. Jones will let Racom know to configure the Coralville FSA's this way.

B. Phantom Talkgroups

Iowa City Fire has had 2-3 portables have this issue and it has been reported to Racom and they have taken video of the issue for Harris support. Racom has gathered enough information now to troubleshoot this.

VI. Other Business

- A. No additional comments by TAC-10
- B. No additional comments by Racom

VII. Next JECC-UAC regular meeting: July 19<sup>th</sup>, 2011 at 9:00 a.m. at the JECC

VIII. Adjournment

- A. A motion to adjourn the meeting was made by Dolezal and seconded by Stannard. Motion carried. Meeting adjourned at 10:31 AM

**NOTE: These Minutes are in DRAFT form and have not been approved by the User Advisory Committee**