

JECC User Advisory Committee Meeting
Tuesday, July 16, 2013
Joint Emergency Communications Center

I. Call to Order

Meeting was called to order by Chief Sam Hargadine at 9:00 A.M.

Attendees: JAC Members and Alternates

Steve Spenler, JC Ambulance Service; Deb Summers, Coralville Police Department; Sam Hargadine and Jim Steffen, Iowa City Police Department; Dave Visin, U of I DPS; Diane Venenga, North Liberty Police Department; Roger Jensen, Iowa City Fire Department; and Eugene Beard, Johnson County MAA.

Staff and Guests

Brandon Siggins, Tom Jones, Nick Trenary and Kathy Hoskins, JECC.

II. Review minutes of the January 15, 2013 meeting.

A motion to accept the minutes was made by Roger Jensen, second by Eugene Beard. Motion carried.

III. Changes/additions to the agenda.

N/A

IV. Executive Director's Update

Tom Jones reported the annual financial audit was approved at the March Policy Board meeting. Jones also reported that an RFP will be going out soon for the maintenance contract renewal on the Harris radio system. The JECC is approaching the end of the original 3 year maintenance contract and the Harris maintenance expense is the largest expense in the budget this year. There has been discussion to merge with Linn County for the maintenance contract. Linn County has not signed a maintenance contract yet. They are about 45 days out to joining the system. This will be the first time Harris has linked systems together.

Jones reported that the unit recommendation feature in CAD is in the final stages of development and that TAC-10 and GeoComm have been working together on the interface. The project should be completed in the next 1-2 months. Jones reported that there was a delay in starting the project because resources at GeoComm were diverted to another project internally.

V. Dispatcher Supervisor's Update

Brandon Siggins was recognized as the new Dispatch Supervisor as of April 22, 2013.

1. He has been implementing some new policies on call-taking and dispatching and gave the statistics for the past few months.
2. The responders are making sure they give all status changes over the radio (along with creating their own calls for service).
3. Make sure all Law responders go to the assigned Event Channel.
4. He is requesting all agency's policy on Emergency Tone activation, whether it is radio or cell to let radio know the officer is "ok."

5. Brandon is asking that warrants not leave JECC unless the subject is in custody and the warrant is being served. It has been too easy for warrants to be misplaced with the old system.
6. Discussion about citizens and permit to carry.
7. Any requests for JECC to make phone calls (tow trucks, jail, and rp's) should be made on Law 2.
8. Remind the officers to use the agency number in front of their number (ex. Coralville 376 vs. 376.)
9. Also remind officers to maintain proper radio etiquette.

VI: Fire/EMS and Law

Law – Nothing to report.

EMS -No report.

Fire – Roger reported that there are still software problems with Tac10. Notes are not going to mobiles, but they are on internal. The fix is still not in place. Brandon will check with Tac10 internal messages before changing the Dispatch protocol. Roger is also asking if there could be a data field with Tac10/CAD so dispatchers don't have to repeat the bypass channel. If they could get the "pend" alert so they could cut response time, it would be helpful. Who would pay for the development fees?

Tom Jones will talk to Mark about enhancements to the event field. It was suggested we might want to invite TAC10 to come to the UAC meetings again or just have them on conference call at the first of the meeting to discuss relevant matters.

VII. Other business

Gene Beard asked about future radio requests whether they should come through the JECC or E911. Jones stated that the JECC will no longer be approving future radio requests. It is on the agency to purchase the radio and then notify the JECC that the radio has been purchased, so that the JECC can budget for the maintenance costs starting at year 4. Jones said that he can make radio requests to the E911 board, but it was made clear that the board may not have funds each year to approve those requests.

Batteries were discussed. Tom said he has been buying them through Honeywell and the price has stayed the same. There does not appear to be a volume discount. Tom will look into setting up an account with them that all the UAC entities can use and see if they will offer a group rate.

Dave Visin said University parking and transportation are about ready to come under the system as well. He will represent them with the UAC.

VIII. Next JECC-UAC regular meeting: September 17, 2013 at 9:00 A.M. at the JECC.

IX: Adjournment

A motion to adjourn the meeting was made by Roger Jensen and seconded by Gene Beard. Motion carried. Meeting adjourned at 10:05 AM.